



BID NO.: [REDACTED]

OPENING: 2:00 P.M.
Wednesday
[REDACTED], 2013

MIAMI-DADE COUNTY, FLORIDA

**I N V I T A T I O N
T O B I D**

TITLE:

Trailer, Animal Transport & Mobile Pet Adoption

FOR INFORMATION CONTACT:

Jesus Lee, 305-375-4264, fjl@miamidade.gov

IMPORTANT NOTICE TO BIDDERS:

- **READ THIS ENTIRE DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- **FAILURE TO SIGN BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE**

**MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION**



MIAMI-DADE COUNTY, FLORIDA

INVITATION TO BID

Bid Number: [REDACTED]

Bid Title: Trailer, Animal Transport & Mobile Pet Adoption

Procurement Officer: Jesus Lee, CPPB

Bids will be accepted until 2:00 p.m. on [REDACTED], 2013

Bids will be publicly opened. The County provides equal access and does not discriminate on the basis of disability in its programs or services. It is our policy to make all communication available to the public, including those who may be visually or hearing impaired. If you require information in a non-traditional format please call 305-375-5278.

Instructions: The Clerk of the Board business hours are 8:00am to 4:30pm, Monday through Friday. Additionally, the Clerk of the Board is closed on holidays observed by the County. Each Bid submitted to the Clerk of the Board shall have the following information clearly marked on the face of the envelope: the Bidders name, return address, Bid number, opening date of the Bid and the title of the Bid. Included in the envelope shall be an original and two copies of the Bid Submittal, plus attachments if applicable.

All Bids received time and date stamped by the Clerk of the Board prior to the bid submittal deadline shall be accepted as timely submitted. The circumstances surrounding all bids received and time stamped by the Clerk of the Board after the bid submittal deadline will be evaluated by the procuring department, in consultation with the County Attorney's Office, to determine whether the bid will be accepted as timely.

NOTICE TO ALL BIDDERS:

- FAILURE TO SIGN THE BID SUBMITTAL FORM WILL RENDER YOUR BID NON-RESPONSIVE.
- THE BID SUBMITTAL FORM CONTAINS IMPORTANT CERTIFICATIONS THAT REQUIRE REVIEW AND COMPLETION BY ANY BIDDER RESPONDING TO THIS SOLICITATION.

MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION

SECTION 1
GENERAL TERMS AND CONDITIONS

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All general terms and conditions of Miami-Dade County Procurement Contracts for Invitations to Bid are posted online. Persons and Companies that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County's final approval.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

<http://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r13-6.pdf>

SECTION 2
SPECIAL CONDITIONS

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2.1 PURPOSE

The purpose of this solicitation is to establish a contract for the purchase of one (1) animal transport and mobile pet adoption trailer for Miami-Dade County on behalf of the Animal Services Department (ASD).

2.2 TERM OF CONTRACT: UPON DELIVERY

This contract shall commence upon the date of the purchase order issued by the County and shall remain in effect until such time as all items purchased in conjunction with this solicitation have been delivered and accepted by the County's authorized representative and upon completion of the expressed and/or implied warranty periods.

2.3 OPTION TO RENEW

INTENTIONALLY OMITTED

2.4 METHOD OF AWARD

2.4.1 The County is soliciting pricing for two different types of trailers as items 1 (Bumper Pull) and item 2 (Goose Neck). The County will purchase one trailer (item 1 or 2). Bidders may bid on one or both types of trailers.

Based on the offers received, the County will decide the type of trailer to be purchased. Once the decision is made on the type of trailer to be purchased, award will be made to the responsive and responsible bidder who submits the lowest price for the type of trailer selected by the County.

Bidders shall provide pricing for all options listed on the Bid Submittal page. The pricing for these options will not be used to determine the lowest bidder. The County reserves the right whether or not to purchase these options.

2.4.2 Offers submitted from sources other than the vehicle's manufacturer or fabricator, or an approved dealer thereof will not be evaluated. The County may require the Bidder to furnish authenticating documentation of such status. The Bidder may be given five (5) calendar days to submit the information. Failure to meet this requirement may result in that offer being rejected.

2.4.3 When the bidder is the equipment's manufacturer or fabricator, an approved service facility capable of performing warranty repairs and supplying needed parts must be located in Miami-Dade or Broward County. The service facility will be subject to the approval of the County.

When the bidder is an approved dealer of the manufacturer or fabricator, not located in Miami-Dade or Broward County, the Bidder must provide proof of having a mutual agreement with a certified dealer or service facility of the same manufacturer or fabricator located in Miami-Dade or Broward County, capable of delivering and supporting the proposed sale. This facility must be capable of performing warranty repairs and supplying needed parts and will be subject to the approval of the County. The Bidder may be given five (5) calendar days to submit the information. Failure to meet this requirement may result in that offer being rejected.

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2.5 PRICES

If the Bidder is awarded a contract as a result of this solicitation, the all prices (including pricing for OPTION items) proposed by the Bidder shall remain fixed and firm during the term of contract. Prices offered shall include all equipment as specified in Section 3, freight, manuals, warranty, and all other special conditions required in this Solicitation.

2.6 CONTACT PERSON:

For any additional information regarding the terms and conditions of this solicitation and resultant contract, Contact: Tracey Jones, at (305) 375-4803 email – tjones@miamidade.gov

2.7 SPECIAL CONDITIONS FOR BIDDING MOBILE EQUIPMENT

**BIDDING EQUAL PRODUCTS, NO SUBSTITUTION COMPONENTS,
MANUFACTURER'S CATALOGUES, BROCHURES AND PRODUCT
DEMONSTRATIONS:**

2.7.1 The use of a manufacturer's name, brand name and/or model number within this solicitation is for the sole purpose of establishing minimum requirements of levels of quality, standards of performance and design. These references are in no way intended to prohibit the offer of other manufacturer's brands of equal material, quality, design and standards of performance, unless the wording NO SUBSTITUTION is used. When an equal product is offered, the Bidder may be required to furnish the factory information sheets (specifications, brochures, etc.) that show the product meets the required specifications. If required, the bidder will be given ten (10) calendar days to submit the information to the County during the bid evaluation period. Failure to meet this requirement may result in that bid being rejected. The County shall be sole judge of equality or similarity and its decision shall be final.

2.7.2 When NO SUBSTITUTION is used in combination with a manufacturer's name, brand name and/or model number, that named item is the only item that will be accepted by the County.

2.7.3 Manufacturer's standard information sheets, catalogues, brochures and all supporting documentation submitted must show the product meets the required specifications. Bids that are submitted with standard product literature which offer technical data or product descriptions indicating the item or product does not meet the required specifications must be accompanied by a letter on the Bidder's company letterhead identifying those differences and describing how compliance with the required specifications is to be accomplished. Failure to comply with this requirement may result in the rejection of that offer for failure to meet the required specifications.

Photographs and picture illustrations that are part of standard product literature will not be used in determining product compliance with the technical specifications set forth in this solicitation.

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- 2.7.4** After the offers have been evaluated by the County, the Bidder who is the apparent lowest Bidder pursuant to Section 2, Paragraph 2.4 of this solicitation may be required to demonstrate the equipment which has been proposed for evaluation by, and at no cost to, the County. Should the equipment bid be a custom fabrication or one time build item, the County, at its discretion, may accept a demonstration of similar equipment manufactured by the Bidder. The purpose of the demonstration is to observe the equipment in an operating environment and verify its capability, suitability, and adaptability in conformance with the performance requirements stipulated in this solicitation. If a demonstration is required, the County will notify the Bidder of such in writing and will specify the date, time and location of the demonstration. If the Bidder fails to perform the demonstration on the date stipulated in the notice, the County may elect to reject the offer or to re-schedule the demonstration, whichever course is determined by the County to be in the County's best interest. The County shall be the sole judge of the acceptability of the equipment in conformance with this solicitation and its decision shall be final. Regardless of the unit demonstrated the final delivered product must conform fully to all solicitation requirements.
- 2.7.5** The equipment used for the demonstration will be the same as the manufacturer's model identified in the Bidder's offer and meet all specification requirements unless similar equipment is accepted for demonstration purposes as cited above. When similar equipment is not accepted for demonstration the equipment used in the demonstration shall create an express warranty that the actual equipment provided by the Bidder during the contract period shall conform to the equipment used in the demonstration. Should that equipment be new, not previously demonstrated and conform with all technical specifications and requirements, the County reserves the right to purchase that equipment upon successful completion of the demonstration and approval of the Board of County Commissioners, if applicable.

EQUIPMENT FURNISHED

- 2.7.6** The equipment furnished by the Bidder shall be new and the most recent model available. Demonstrators are not acceptable. Any optional components that are required in accordance with the work tasks described in the technical specifications or within this solicitation shall be considered standard equipment for the purposes of this solicitation. Any optional components that are recommended by the vehicles' manufacturer for the application intended must be included and will be considered standard equipment for the purposes of this solicitation. The application and usage of all components, sub-components or parts must be in accordance with their manufacturers' recommendations as well as the recommendations of all associated component manufacturers. Omission of any essential detail from these specifications does not relieve the Bidder from furnishing a complete and ready to work unit. The silence of specifications on any point shall mean that only the finest commercial practices of the industry shall apply and all interpretations of the technical specifications shall be so governed. The unit shall conform to all applicable OSHA, State and Federal and ANSI requirements and standards, and DOT regulations. All components and included craftsmanship are to be in accordance with current SAE standards and recommended practices. The engineering, materials and workmanship shall exhibit a high level of quality and appearance consistent with or exceeding the best industry standards.

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- 2.7.7** The equipment and features required are listed in this solicitation. During the full term of the contract (to include any option to renew periods), the County may, before, during, or after delivery and acceptance of the initial equipment order, make changes to the required equipment or equipment options supplied provided; such changes are mutually agreed between the Bidder and the County, and, all changes in per unit pricing are no more than the actual change in per unit cost that is documented by the Bidder, and, that the net amount of any such changes is no more than fifteen (15) percent of the per unit price originally submitted. Solicitations requiring a pre-construction conference, or, the construction and approval of a prototype unit, will be considered in satisfaction of the initial equipment order provision of this paragraph.

WARRANTY REQUIREMENTS

- 2.7.8** The awarded Bidder shall supply and be responsible for the equipment's warranty. This warranty must cover the entire unit bumper to bumper without deductible and have a minimum term from equipment in service by the County of twelve (12) months. When equipment or component manufacturers provide a warranty with coverage in excess of that stipulated herein, that additional coverage shall not be diminished by the requirements of this paragraph. The administration of delayed in-service warranty starts is specifically included. The awarded Bidder agrees to third-party warranty claim administration and filing at the discretion of the County.
- 2.7.9** The awarded Bidder shall be responsible for promptly correcting any warranted deficiency, at no cost to the County, at a warranty service center that meets the criteria stated in paragraph 2.4, within five calendar days after the County notified the Bidder of such deficiency verbally or in writing. If the awarded Bidder fails to honor the warranty and/or fails to correct or replace the defect within the period specified, the County may, at its discretion, notify the awarded Bidder in writing that the it may be subject to contractual default, and/or debarment as a County Bidder, if the corrections, replacement or repairs are not completed to the satisfaction of the County within five (5) calendar days of receipt of notice. If the awarded Bidder fails to satisfy the warranty within the period stipulated in the notice, the County may (a) place the Bidder in default of its contract, and/or (b) procure the products or services from another Bidder and charge the Bidder for any additional costs that are incurred by the County for the work or items; either through a credit memorandum or through invoicing. If the awarded Bidder fails to honor these re-procurement costs, the County may suspend the Bidder from submitting offers on County contracts for a minimum period of sixty (60) months.
- 2.7.10** The awarded Bidder and/or their local service representative may be required, at the discretion of the County and prior to the placing of any equipment order, to enter into an Original Equipment Manufacturer parts and service supply agreement at any time during the useful life of the equipment furnished. This maintenance support agreement would be to supply parts, repairs and training or service at the County's discretion. By the submission of this bid the bidder agrees to enter into such agreement at the County's discretion, with parts and labor pricing at rates no higher than industry standard. A purchase order for such parts and services as may be needed can be issued by the County as part of the scope of this solicitation and any resulting contract.

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DELIVERY AND PAYMENT

- 2.7.11** All prices are to be quoted F.O.B. destination. Deliveries are authorized at _GSA Fleet Management Shop 2 Truck 6100 SW 87th Ave or at another location that may be so designated on the purchase order between the hours of 8:00 A.M. and 2:00 P.M. weekdays. Contact _Facility Supervisor at (305) 591-9515 forty eight (48) hours prior to delivery.
- 2.7.12** Delivery is required within twelve (12) weeks from the date that the County department orders the equipment by sending a printed Purchase Order to the awarded Bidder. All deliveries are to be made in accordance with the best commercial practices. All equipment delivered must be in full compliance with the specifications and requirements of this solicitation and resultant contract, and must be in excellent condition ready to work condition. Upon verification of compliance with these requirements the County will accept the delivered equipment. See paragraph 2.9.16 for delivery defect correction requirements.
- 2.7.13** Upon failure to deliver the equipment in accordance with best commercial practices, excellent ready to work condition, and full compliance with the specifications and requirements to the County within the number of days stipulated in paragraph 2.7.12, the awarded Bidder shall be subject to charges for liquidation damages in the amount of \$ 20.00 for each and every calendar day that the equipment is not delivered in acceptable condition. This charge for liquidation damages is in addition to other remedies and timetable requirements listed in the paragraph below.
- 2.7.14** The awarded Bidder shall be responsible for promptly correcting any equipment delivery deficiency, at no cost to the County, within ten calendar days after the County notifies the Bidder of such deficiency in writing. If the awarded Bidder fails to correct or replace the defect within the period specified, the County may, at its discretion, notify the Bidder in writing that it may be subject to contractual default, and/or debarment as a County Bidder if the corrections are not completed to the satisfaction of the County within five (5) calendar days of receipt of notice. If the Bidder fails to satisfy the delivery requirements within the period stipulated in the notice, the County may (a) place the Bidder in default of its contract, and/or (b) procure the products or services from another Bidder and charge the awarded Bidder for any additional costs that are incurred by the County either through a credit memorandum or through invoicing. If the awarded Bidder fails to honor these re-procurement costs, the County may suspend the Bidder from submitting offers on County contracts for a minimum period of sixty (60) months.
- 2.7.15** The County shall issue payment within twenty (20) days after completion of both items A and B below:
- A. The delivered unit is successfully inspected for compliance with all specifications and requirements and is accepted (including delivery of the required manuals).
 - B. All documentation described in the Purchase Order has been received as stipulated therein.

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PARTS, REPAIRS AND TRAINING MANUALS

- 2.7.16** The awarded Bidder shall supply the County with 1 copy of a comprehensive operation manual, and appropriate training manual which describes the appropriate use of the equipment purchased, and 1 copy of a comprehensive repairs and parts manuals and as built schematics (body, electrical, etc) which identify the component parts and which describe the appropriate process for troubleshooting and repairing the equipment purchased. These are to be supplied by the awardee Bidder with delivery of the trailer and it includes components supplied by trailer manufacturer and installed by the awarded bidder when such is appropriate. Manuals may be on CD, online, or in hard copy form. CD or on-line media is preferred. The County reserves the right to withhold any or all payment until such time these manuals are presented to, and accepted by, the County.
- 2.7.17** MULTIPLE OFFERS: Multiple offers as noted in Bid Section 1.3 Sub-Section E are not permitted as part of this solicitation.

MOTOR VEHICLE LICENSE REQUIREMENT:

- 2.7.18** If applicable to this bid, per Chapter 320 of the Florida Statutes, "No motor vehicle, foreign or domestic may be sold, leased or bid for sale or lease in this state unless the Manufacturer, Importer or Distributor of such motor vehicle which issues an agreement to a motor vehicle dealer in this state is licensed under SS320.60-320.70". Bidders submitting offers in conjunction with this solicitation should furnish a copy of this license with the offer, however, the Bidder may be given the opportunity to submit the affidavit to the County during the evaluation period. At such time the Bidder shall be given fifteen (15) calendar days to submit the license. Failure to meet this requirement may result in rejection of the offer.

PRE-CONSTRUCTION CONFERENCE

- 2.7.19** The awarded Bidder may be required to conduct a Pre-Construction Conference for five (5) County officials designated to represent the County prior to the manufacturing or assembly of the equipment which is specified in this solicitation. The Bidder may select the location of this Pre-Construction Conference subject to concurrence by the County. Any costs incurred by these County officials in conjunction with the Pre-Construction Conference will be borne by the County.

PRODUCTION/PROTOTYPE INSPECTION

- 2.7.20** The awarded Bidder may be required to conduct an on-site production/ prototype inspection of the unit being manufactured at times which are mutually convenient to the Bidder and the County officials attending. This inspection shall be performed prior to the final assembly of the equipment in order to evaluate the placement of controls and lines, structural changes and general construction techniques. The awarded Bidder shall provide reasonable notice to the County prior to the scheduling of the on-site production inspection.

The County reserves the right to require modifications to the equipment if such modifications are necessary in order to bring the equipment into compliance with the technical specifications, the Bidder's offer, or best commercial practices.

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The County reserves the right to require multiple production inspections where multiple locations or companies are involved with the construction of a final unit.

Any costs incurred by these County Officials in conjunction with on-site production/prototype inspection will be borne by the County.

2.9 LIQUIDATED DAMAGES

See Section 2, Paragraph 2.7

2.10 INDEMNIFICATION AND INSURANCE

Intentionally Omitted

2.11 BID GUARANTY

Intentionally Omitted

2.12 PERFORMANCE BOND

Intentionally Omitted

2.13 CERTIFICATIONS/LICENSES

See Section 2, Paragraph 2.7

2.14 METHOD OF PAYMENT

See Section 2, Paragraph 2.7

2.15 SHIPPING TERMS

See Section 2, Paragraph 2.7

2.16 DELIVERY REQUIREMENTS

See Section 2, Paragraph 2.7

2.17 BACK ORDER ALLOWANCE

Intentionally Omitted

2.18 WARRANTY REQUIREMENTS

See Section 2, Paragraph 2.7

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3.1 GENERAL REQUIREMENTS

These minimum specifications are for the purchase of one custom bumper pull trailer with appropriate weight distribution hitch setup to include all sway bars, etc or goose neck style trailer. The unit selected is to be a high quality built specialized dual purpose use animal transport and mobile pet adoption trailer. This trailer will be used by Miami Dade County's Animal Services Department (ASD) to transport animals safely to and/or from the ASD Facility in Medley, Florida to other animal services agencies or not-for-profit animal shelters throughout the United States.

In addition, this trailer will be used frequently throughout Miami Dade County for mobile pet adoption events that occur in County parks and facilities, as well as private facilities such as shopping centers, etc. This trailer will be towed by a properly equipped tow vehicle on the various roads and highways at the posted speeds within the United States and Miami Dade County.

In addition, the dimensions shall not place the unit into any over height and/or over width category where the ASD will have to apply and/or procure these types of permits for the trailer regardless where the trailer is being used in the United States.

The final build of the fully loaded trailer cannot exceed the tongue weight of the hitches shown below.

3.2 TRAILER DIMENSIONS

3.2.1 Overall Body Length:
Minimum of twenty (20) feet

3.2.2 Overall Body Width:
Between eight (8) feet, and eight (8) feet - six (6) inches (8' - 8'6")

3.2.3 Overall Height:
Minimum of 7' interior ceiling height from the lowest point of any item/obstruction mounted to the inside of the roof of the trailer to the floor of the trailer.

3.2.4 Ground Clearance:
The trailer is to have enough ground clearance so that the trailer can be towed up and over four (4) inch to six (6) inch high sidewalks.

3.3 FRAME

The entire frame of the trailer to include all main frame beams, cross beams, front bulk head, side wall framing, roof framing and interior framing etc. of this trailer shall be either steel or aluminum of sufficient grade, strength, and gauge to prevent the trailer from collapsing, twisting, bending, warping, creasing, etc. due to the constant load this trailer will be under plus its intended use. The cross beams that support the complete floor of the trailer need to be evenly spaced and be able to fully support a fully loaded trailer at all times. The cross beams must be able to properly support the entire floor to prevent it from cracking, warping, lifting, or from dips forming in the floor. In addition the cross beams must be able to support all of the animal caging full of animals, tanks, etc. that will be installed in or on the trailer as well as all cabinetry,

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wash stations, supplies, etc. The complete underside of the trailer to include the frame, floor and wheel wells are to be completely undercoated to prevent damage due to rust and corrosion.

3.4 EXTERIOR

The exterior skin of the trailer is to be manufactured from aluminum and be of sufficient grade, strength, and gauge to prevent it from warping, cracking, and flexing at all times. The exterior skin is to be properly riveted or screwed to all vertical and horizontal framing members and all rivets or screws are to be evenly spaced. The exterior of the trailer is to be painted white.

All exterior seams on the trailer must be properly secured and sealed with the appropriate sealer to prevent any water and bugs from entering the trailer through these seams.

A thirty inch (30") cam lock lockable style cargo door that opens fully shall be supplied on the curbside of the trailer as close as possible to the front bulkhead. The door is to open towards the tow vehicle so as not to interfere with the awning doors. The interior of the door is to be fully insulated just like the interior of the vehicle. The door is to also have a latch on it to secure the door in the open position to prevent it from closing inadvertently. If the floor of the trailer is too high off the ground, the awarded bidder will be required to provide steps to mitigate the difference in height for ease of ingress and egress. The design of these steps is to be the type that cannot be damaged in transit when fully retracted.

On the left and right side of the trailer, the awarded bidder is to provide the least number possible of lockable and easy to lift and close awning doors which allow for full viewing of all cages of the trailer. The awning doors will also need to be fully insulated for maximum heat soak rejection.

The awarded bidder shall provide an appropriate sized, thick, and properly reinforced lexan/polycarbonate window(s) to cover the cages and allow for full viewing of the animals. No bars behind the window will be permitted to restrain the animals. To prevent injury to individuals looking at the animals and/or employees working around the trailer, the awarded bidder will provide a secondary safety support system to properly support the awnings when in the open position to prevent the awnings doors from closing unexpectedly.

The awarded bidder will supply a full height and width rear entry door. The door shall be a drop down ramp style type door and be fully insulated just like the interior of the vehicle for maximum heat soak rejection along with cam bar latches on both sides of door. The floor of the door must also be covered with aluminum diamond plate. The aluminum diamond plate flooring on the ramp is to be coated with a Rhino Lining or Line X spray on Commercial-Industrial Coating in a medium gray shade color. The coating over tread plate on the ramp is to form a non-slip surface high traction surface., The spray on materials need a thickness of at least 1/8" which will negate the raised grip ribs made into the tread plate. The door must also have a flip out lip constructed from diamond plate and covered in the same spray on bed liner material in a safety yellow color to protect the exposed top portion of the door when it is on the ground to also create a smooth transition. Additionally, the exterior portion of the door that makes contact with the ground needs to have a replaceable scuff plate to prevent the door from being damaged over time from repeated contact with the ground and friction from persons and/or equipment entering and exiting the trailer. The door shall have an assist mechanism to aide in the lowering and raising of this door to prevent injury. The door needs to be the lockable type on each side of the door. The angle

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of the ramp door shall be of the low angle type to allow for easy deployment and re-entry of wheeled equipment. Rear stabilizer jacks under the rear of the trailer are required to help level the trailer when static and prevent the trailer from rocking back & forth.

3.5 ROOF

The roof of the trailer will need to be a "walk-on" roof (reinforced framing and plywood underlay) to support the weight of a 250 lb. person walking on the entire roof.

A ladder is to be provided to access the roof. The ladder is to be of the type that prevents unauthorized access to the roof and must be capable of supporting a 250 lb person using this ladder.

3.5.1 Roof Specification for Optional LED signs if purchased by the County.

The roof of the trailer is to be reinforced to support the weight of a platform system that is to hold two (2) remote controlled (i.e. raise and lower) programmable (from the floor of the trailer) multi-color LED sign boards. One sign board is for the left and one is for the right side of the trailer.

In the retracted position, the LED signs are not to be exposed directly to the sun. The proposer is to provide water tight aluminum covers to protect them from the sun and weather or is to design the sign to face down towards the roof of the trailer. The sign boards are to be secured and braced properly to prevent them from bouncing up and down.

The sign boards are to span the complete length of the trailer body and be no less than four (4') feet in height.

The sign boards must be designed to be manually raised and lowered in case of power or motor failure.

3.6 INTERIOR

The floor is to be full length aluminum diamond plate interior flooring which shall be of sufficient grade, strength, and gauge to prevent it from cracking, warping, lifting, or from dips forming in the floor because of the placement of equipment on the floor and/or from persons walking on it. The floor of the trailer is also to be properly insulated to prevent the transfer of heat from asphalt surface. The floor of the trailer that contains the area of the caging and other work areas need to be on one level. If the design of the proposed trailer is a goose neck, floor space at a second level is permitted for storage of items such as tables, chairs, supplies, etc.

The awarded bidder shall provide and install the highest possible R rated spray in foam insulation or fiberglass bat insulation or equivalent type insulation that is completely resistant to humidity and the creation of mold and mildew. There are to be no voids in the installation of the insulation. This insulation is to be installed in between all vertical and horizontal studs to include the roof to provide the highest possible heat soak rejection in the trailer.

The left and right interior walls are to be manufactured from smooth dull finish stainless steel and be of sufficient grade, strength, and gauge to prevent it from warping, cracking, and flexing at

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all times. The interior skin is to be properly riveted or screwed to all vertical and horizontal framing and all or screws are to be evenly spaced.

The roof of the interior is to be manufactured from aluminum and be of sufficient grade, strength, and gauge to prevent it from warping, cracking, and flexing at all times. The interior aluminum roof is to be properly riveted or screwed to all vertical and horizontal framing and all rivets or screws are to be evenly spaced. This aluminum roof is to be painted white.

All interior wall and roof seams on the trailer must be properly secured and sealed with the appropriate sealer to prevent any water and bugs from entering the wall cavity of the trailer through the interior seams.

To protect the bottom of the wall, where no caging is present the awarded bidder is to provide and install a six inch (6") continuously welded aluminum diamond plate kick plate except around entry and exit doors to prevent damage to the lower part of the walls and to prevent water from entering the walls at the seams at the floor. The kick plate must be sealed properly sealed with sealant to prevent the entry of debris and water between the kick plate and the interior stainless steel skin. The awarded bidder is to also protect the kick plate and the wall from galvanic corrosion/rust due to the use of dissimilar metals.

All stainless steel cabinet with doors designed not to open when trailer is being towed with internal adjustable stainless steel shelving for the storage of items. The cabinet must contain a sink with a faucet, as well as a spray nozzle on a long hose to clean the top of the cabinet and surrounding areas. The counter top of the cabinet is to have rounded corners and be sloped to the sink to aid in drainage of water from the counter top. The counter top is to have a raised rolled lip to prevent water from falling on the floor. (A raised trim is also acceptable) No sharp areas are to exist on the cabinet or counter top.

The interior of the trailer is to be equipped with a full length and width walk thru type clear vinyl strip curtain to maintain the air conditioning inside the trailer when the rear ramp door is down. This curtain must be designed to be removable is so desired by the County.

3.7 ANIMAL CAGING

The awarded bidder shall develop and construct two (2) banks of all stainless steel animal caging. One bank is to be on the left side of the trailer and the second bank is to be on the right side of the trailer. All the cages in these banks must be viewable from the lexan/polycarbonate window. The doors of each cage is to be fabricated from stainless steel bars and be of sufficient strength to keep all animals in the cages at all times regardless of the size and strength of the animal.

Each bank must be capable of holding no less than 12 dogs each of various sizes. The height, width and depth of each bank is to be constructed as follows:

The height, width and depth of each bank is to be constructed as follows:

- Bottom row of caging: Designed to house very large and large breed dogs. This row must have 4 sets of cages. The interior width dimension is to be no less than forty eight (48) inches, thirty six (36) inches in height, and a depth of thirty (30) inches. Each cage is to

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have twin doors that meet in the center of the cage to close/open. Each door must be able to open and close individually. The awarded bidder shall provide enough dividers for each cage to be able to divided equally into three equal parts.

- Second row of caging: Designed to house small and medium breed dogs. This row must have 8 sets of cages. The interior width dimension is to be no less than twenty four (24) inches, twenty four (24) inches in height, and a depth of thirty (30) inches. Each cage is to have twin doors that meet in the center of the cage to close/open. Each door must be able to open and close individually. The awarded bidder shall provide one divider for each cage to be able to divide it into two equal parts. The top of the second row caging is to have a two (2) inch rolled lip on it to hold catch polls, pee pads, leashes, latex gloves, etc. No sharp edges are to exist on this lip.

Each cage floor is to be properly designed, engineered, and reinforced to completely support the weight of the entire cage structure above it plus the weight of the heaviest dog of the breed sizes cited above in the row of caging. Urine from the dog cage above cannot leak down to the dog in the cage below or the floor of the trailer and cannot travel to the adjacent(s) dog cage(s).

Each cage is to have a properly sized and removable rubber floor mat that does not impede the installation of dividers.

3.7.1 Credit to provide Aluminum Tubing Animal Cage Doors in lieu of stainless steel doors.

The awarded Bidder shall offer as an option a credit amount for providing aluminum tubing animal cage doors in lieu of stainless steel doors.

3.8 FRESH WATER SYSTEM

The awarded bidder shall provide and install properly sized all stainless steel sink cabinet with doors and an appropriately sized fresh water delivery system to supply water to the inside of the trailer. The water system is to be designed to delivery both cold and hot water to the cabinet. The hot water side should have no less than a 6 gallon water heater and deliver plenty of pressure to the sink which is to be equipped with a two-handle faucet with a seperate spray hose next to the faucet without the loss of pressure over time. The cold water side needs to deliver plenty of pressure to allow for the simultaneous use of the faucet, spray hose on the cabinet, as well as a hose spigot that is to be installed as close as possible to the cabinet cited above which will be used to clean the cages and provide water to the animals.

The clean water tank is to be no less than 40 gallons. This tank must be able to be filled by the use of an outside counter sunk and properly capped connector. This fill system must be engineered, and design to allow for the connection of a hose to this system to constantly supply water if so desired to do so.

The fresh water system must have a gauge inside the trailer that advises of the state of fill of the tank. In addition, it must have a light and audible low water alert system to alert users of the trailer that the system is running low on water before it completely runs out of water damaging the water pump(s).

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3.9 SINK WASTE WATER SYSTEM

The awarded bidder shall engineer and design an appropriately sized waste water system. This system is to collect all water used at the sink. The drains from the sink should include a P-trap to prevent odors from entering the trailer.

This system must be capable of holding a minimum 60 gallons of waste water. It must also have an RV style dump valve to completely empty the tank. The awarded bidder shall supply no less than a twenty foot (20') dump hose to allow for the emptying of the waste water system.

The waste water system must have a gauge inside the trailer that advises of the state of fill of the tank. In addition it must have a light and audible alert system to alert users of the trailer that the system is full before it reaches maximum capacity. This is to prevent the back up of waste water into the sink, animal cages, and on to the trailer floor.

3.9.1 For Optional Waste Water System if purchased by the County

The awarded bidder shall engineer and design an enhanced waste water system to collect waste water from the animal cages in addition to the waste water from the sink as cited in section 3.10.. This enhanced system is to include a larger sized waste water tank with no less than 120 gallons. This system is to be designed to collect all urine from the cages, all water and chemicals used to clean the cages, in addition to any water used at the sink. The drains from the animal cages are to be plumbed to the waste water tank and need to be designed to prevent odors from the waste water tank from entering the trailer.

3.10 AIR CONDITIONING

The trailer must have at least a quantity of two (2) air conditioning units, evenly spaced apart and both with a minimum of 13,500 BTUs installed. The air conditioning system for this trailer shall be adequate for the South Florida Tropical Climate. The A/C system must be designed to be used when the trailer is being towed.

The air conditioning units are required to draw down and maintain a temperature of 72° F degrees Fahrenheit inside the trailer at all times within 30 minutes of initial startup of the A/C system. The heat load calculation needs to be done with the assumption of all 24 cages full of dogs creating heat inside the trailer and no less than 110° F degree ambient temperature found in South Florida in the summer months.

3.11 ELECTRICAL SYSTEM

The awarded bidder shall engineer, design, and provide a complete electrical system to power the complete trailer at full electrical load. The design of this system must have no less than a 15% spare capacity. All electrical wiring (12V, 24V, 110V and 220V) in the body of the trailer is to be routed inside the wall cavities in appropriately rated and sized electrical conduit and switch boxes for ease of electrical cable replacement is required.

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This system must be capable of being completely powered by the below two different formats.

3.11.1 On board diesel generator capable of operating no less than 12 hours without refueling at full load. The generator must have safety protection features and alarms installed to prevent inadvertent catastrophic loss of the generator (low oil pressure, overheating, low coolant, etc).

- a) The generator must be easy to service on all sides and if mounted inside the trailer body, it must be mounted on a slide out tray.
- b) Awarded bidder will need to provide and install a separate fuel water separator that is easily viewable and can be drained of water and sediments between the generator and the fuel tank.
- c) Awarded bidder will need to calculate fuel consumption rate and provide correct tank size to meet the run time requirement. This fuel tank must be equipped with an easy to read fuel gauge.
- d) Awarded bidder will also need to provide the correctly sized maintenance free or dry cell type starting battery for the generator and it must be installed so as not to be exposed to the elements in a battery box, as well as protected from theft.
- e) This generator must be designed to be used while the trailer is being towed.

3.11.2 Shore power through the use of awarded Bidder supplied power cord(s). The cord(s) need to be no less than fifty feet (50) feet long.

The awarded Bidder shall provide a switch box of sufficient size capable of switching the electrical system from shore power to onboard generator power.

The awarded Bidder will need to provide a central circuit breaker panel for all 110V or 220V circuits. All circuits must be properly sized for the electrical load and be protected by resettable circuit breaker. This panel must have no less than four (4) spare circuits available for future expansion if needed by the County.

The awarded bidder will provide and install no less than six (6) GFCI electrical outlets.

- a) Two (2) duplex outlets one towards the front and one toward the rear of the trailer will be installed on the left side of the trailer counter sunk into the body of the trailer with a water proof cover.
- b) Two (2) duplex outlets one towards the front and one toward the rear of the trailer will be installed on the right side of the trailer counter sunk into the body of the trailer with a water proof cover.
- c) Two (2) duplex outlets one towards the front and one toward the rear of the trailer will be installed on where possible on the inside of the trailer counter sunk into the body of the trailer with a water proof cover.

The awarded bidder will provide the sufficient number of 110V or 220V fluorescent or LED lighting fixtures capable of fully lighting the interior of the trailer. Two (2) switches to turn on and off the interior light(s) for this trailer are to be provided. One switch is to be located as close as possible to the rear of the trailer and be countersunk into the body and the second switch is to be located by

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the side door and also be counter sunk into the body.

The awarded bidder must provide a central circuit breaker panel for all 12V and 24V circuits in the trailer. All circuits must be properly sized for the electrical load and be protected by resettable circuit breaker. This panel must have no less than four (4) spare circuits available for future expansion if needed by the County

In addition, the awarded bidder will provide LED 12 volt lighting for the inside of the trailer to allow for lighting of the completer interior in case of a generator failure

The awarded bidder will provide and install four (4) Fire Research Corporation Spectra LED surface mounted scene light heads. These light heads are to be of the highest lumens possible and be the 12/24 volt powered style. They are to be installed counter sunk into the body provide a flush mount look and deliver the greatest amount of lighting possible to the scene around the trailer. Two are to be installed towards the front of the trailer on the left and right side of the trailer. The remaining two are to be installed toward the rear left and right side of the trailer. A Spectra LED is to be mounted to light the rear of the trailer door area. A switch box counter sunk into the inside of the body is to be provided to activate these lights. One switch is to active the side scene lights and a second switch is to activate the rear light.

The awarded bidder shall provide and install at least one exhaust fan rated at 965 cfm or above to evacuate heat from inside the van if so desired. The system must be capable of being used when the trailer is being towed. The awarded bidder is to provide an easy to use switch to turn these fans on or off counter sunk into the body.

The awarded Bidder is to engineer, design, and provide a public announcement system that can be used by employees to make announcements, as well as play music from IPod or other types of MP# player.

The awarded bidder shall engineer, design, and provide a battery bank system capable of operating all 12V and 24V systems installed in the trailer for no less than 3 hours. The batteries for this system are to be maintenance free or dry cell type batteries. The batteries must be easily accessible or be mounted on a slide out tray for ease of servicing or replacing. This system must capable of being recharged by an onboard battery charger to be provided by the awarded bidder when the trailer is powered by the generator or shore power.

The side or roof of the trailer is also to have vents that will allow for proper ventilation of the trailer when being towed or not in use. The vent(s) must be screened to prevent bugs and or animals from entering into the trailer. These vents must be of the type and design which can be left opened if so desired and no rain can enter the vehicle if they are left open.

3.12 WARNING SYSTEM

The awarded bidder shall engineer, design, and provide a resettable warning system for this trailer. This warning system is to provide both a highly visual warning thru the use of yellow color LED lighting and audible warning. These warning systems must be seen and heard even when the trailer is in tow. At a minimum the trailer must have the following:

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- a) Carbon Monoxide
- b) Fuel Vapors
- c) Loss of Generator Power and/or Shutdown
- d) Loss of Shore Power
- e) High Temperature Present Inside the Trailer
- f) Smoke and Fire

3.13 GVWR

The GVWR for the trailer must be no less than 10,000 lbs.

The awarded Bidder shall calculate the actual GVWR of the trailer. The GVWR to be provided must be no less than the total weight of a fully assembled and loaded trailer full of fuel and liquids, plus the weight of 24 animals @ 100 lbs. each and a spare capacity of 15% that is to be factored into this calculation. The proposer should supply this calculation with his proposal. In addition, the proposer needs to supply a loaded and unloaded weight chart for the trailer they are proposing. This weight chart should also plainly show how much weight loaded and unloaded is also being placed on the hitch system being proposed for the trailer by the proposer.

3.14 SUSPENSION AND AXLES

The awarded bidder shall determine and provide the number of axle(s) needed to meet the GVWR that was calculated by them and provide a smooth ride to prevent the animals from bouncing around in the cages while the trailer is in transport. The awarded bidder will also need to determine the correct location of the axles so that each individual axle cannot be over loaded nor can the trailer exceed the tongue loads of the hitch system of the trailer.

The awarded bidder shall provide the correct number of rim(s) and radial tire(s) combination which shall be properly rated for the GVWR of the trailer to be provided and for the towing speed stipulated above. Two (2) spare tire and rim combinations must be supplied and the awarded Bidder will mount them on a lockable mount with an appropriate water proof/sun proof cover (exact location to be determined) or may be asked to deliver them loose in the trailer. The tires on the trailers must be covered by fenders. The rims are to be painted white.

The awarded Bidder will provide the largest possible electric brake system on each of the axles being supplied. The brake wiring shall be run through a protective conduit from the axle to the hitch point on the trailer with enough slack at the connection point to allow the trailer to pivot without damaging the wiring. An emergency breakaway brake system shall be provided and the battery for this system is to be charged thru the electrical connector of the trailer.

3.15 TRAILER LIGHTING

The awarded Bidder shall provide all LED lighting for all clearance, side marker, brake, stop, turn signal, and reverse lights on the trailer. This lighting must meet all DOT, FDOT, FMVSS, etc requirements.

The wiring to the front of the trailer must be run protective conduit and at the hitch point, it must have enough slack to allow the trailer to pivot without damaging the wiring.

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The awarded Bidder is to provide the correct electrical/brake connector that is to be used for the lighting and braking of the trailer.

The awarded Bidder is to provide a properly illuminated license plate bracket to meet DOT, FDOT, FMVSS, requirements.

**SECTION 4
BID SUBMITTAL FORM**

Submit Bid To:
CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street
17th Floor, Suite 202
Miami, Florida 33128-1983

OPENING: 2:00 P.M.

, 2013



**PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES,
DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.**

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued by: **JL** **ISD/PM** Date Issued: This Bid Submittal Consists of Pages through

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

Title:
Trailer, Animal Transport & Mobile Pet Adoption

A Bid Deposit in the amount of **N/A** the total amount of the bid shall accompany all bids.

A Performance Bond in the amount of **N/A** the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County.

DO NOT WRITE IN THIS SPACE	
ACCEPTED _____	HIGHER THAN LOW _____
NON-RESPONSIVE _____	NON-RESPONSIBLE _____
DATE B.C.C. _____	NO BID _____
ITEM NOS. ACCEPTED _____	
COMMODITY CODE: 070, 070-59, 070-69	
Procurement Contracting Officer: J. Lee	

FIRM NAME _____

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.

FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE.

SECTION 4
 BID SUBMITTAL FOR:

FIRM NAME: _____

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE
1	One	Trailer, New, <u>Bumper Pull type</u> , for Animal Transport & Mobile Pet Adoption. Make: _____ (Manufacturer) Model: _____ (Model Name / Number) Dimensions: _____ (L x W x H) GVWR: _____ Air Conditioning System Number of A/C Units: _____ BTU Capacity of each unit: _____ Add here any other questions that will allow Fleet to approve specs	\$ _____

Bidders must submit prices for all optional items. However, these items will not be evaluated for award purposes:

1A	One	Multi Colored LED Sign Board	\$ _____
1B	One	Animal Caging Waste Water System	\$ _____
1C	One	Credit to provide Aluminum Tubing Animal Cage Doors in lieu of stainless steel doors cited in <u>Section 3.7</u> .	\$ _____

All Bidders are required to complete this section

Paragraph <u>2.4.2</u>	Manufacturer or fabricator, or an approved dealer thereof. Initial Required Here: X _____
Paragraph <u>2.7.xx</u>	Affirmation of Service Facility Requirement, Initial Required Here: X _____ Service Faculty's Name: _____ Service Facility Address: _____ Phone Number: _____ E-mail Address: _____

SECTION 4
 BID SUBMITTAL FOR:

FIRM NAME: _____

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE
2	One	Trailer, New, <u>Goose Neck type</u> , for Animal Transport & Mobile Pet Adoption. Make: _____ (Manufacturer) Model: _____ (Model Name / Number) Dimensions: _____ (L x W x H) GVWR: _____ Air Conditioning System Number of A/C Units: _____ BTU Capacity of each unit: _____ Add here any other questions that will allow Fleet to approve specs	\$ _____

Bidders must submit prices for all optional items. However, these items will not be evaluated for award purposes:

2A	One	Multi Colored LED Sign Board	\$ _____
2B	One	Animal Caging Waste Water System	\$ _____
2C	One	Credit to provide Aluminum Tubing Animal Cage Doors in lieu of stainless steel doors cited in <u>Section 3.7</u>	\$ _____

All Bidders are required to complete this section

Paragraph 2.4.2	Manufacturer or fabricator, or an approved dealer thereof. Initial Required Here: X _____
Paragraph 2.xx	Affirmation of Service Facility Requirement, Initial Required Here: X _____ Service Faculty's Name: _____ Service Facility Address: _____ Phone Number: _____ E-mail Address: _____

SECTION 4
BID SUBMITTAL FOR:
Trailer, Animal Transport & Mobile Pet Adoption

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS BID

Addendum #1, Dated _____

Addendum #2, Dated _____

Addendum #3, Dated _____

Addendum #4, Dated _____

Addendum #5, Dated _____

Addendum #6, Dated _____

Addendum #7, Dated _____

Addendum #8, Dated _____

PART II:

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: _____

AUTHORIZED SIGNATURE: _____

DATE: _____

TITLE OF OFFICER: _____



Bid Title: Trailer, Animal Transport & Mobile Pet Adoption

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying **regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder.** Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon vendor registration. Failure to register as a vendor within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

Place a check mark here only if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: _____. In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.

LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County, as defined in Section 1.10 of the General Terms and Conditions of this solicitation.

Place a check mark here only if affirming bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for the LHP. The address of the locally-headquartered office is _____.



LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 1.35 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is voluntary, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and shall not be binding on the bidder.

A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes _____ No _____

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes _____ No _____

Firm Name: _____

Street Address: _____

Mailing Address (if different): _____

Telephone No.: _____ Fax No.: _____

Email Address: _____ FEIN No. _/ - _/ / / / / / /

Prompt Payment Terms: ____% ____ days net ____ days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: _____ (Signature of authorized agent)

By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract.

Print Name: _____ Title: _____

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.



APPENDIX

AFFIDAVITS FORMAL BIDS

OFFICE OF THE MAYOR - CORRESPONDENCE ASSIGNMENT

LOG NUMBER: 255511

OFFICE OF THE MAYOR ASSIGNMENT: Osterholt, Jack

DEPT ASSIGNED TO: Regulatory and Economic Resources

DATE OF CORRESPONDENCE: 08/21/2013

DATE LOGGED AND ASSIGNED: 08/21/2013

SUBJECT: Review item; Environmental Cleanup, Compliance and Related Services for MDC Facility, Project No. E13-RER-01

FROM: Lee Hefty

REFERRED BY:

FILE NUMBER:

DATE DUE: 09/04/2013

CROSS REFERENCE:

INTERIM RESPONSE FROM:

STATING:

PLEASE PREPARE A:

TO:

FROM:

COPY/S TO:

OTHER INSTRUCTIONS:

DATE CLOSED:

ATTENTION:

ANY QUESTIONS PLEASE CALL: