

**Flex Response System**

**RQAV1300016 - Verification of Availability**

Find attached the “**Scopes of Work**” and “**Special Requirements**” for an upcoming **Invitation to Bid (ITB)**. Please review to determine if you would be able to **satisfy the requirements** (as applicable), and **interested in responding**; if so, please check the appropriate areas below and respond to this email confirming the same. Please pay “**CLOSE**” attention to the various sections and the “**SPECIAL/MINIMUM**” requirements for each, and confirm your **ability** and **availability** to satisfy “**ALL**” sections/scopes.

See **all sections and subsections** – Paying very close attention to all the requirements/special requirements for each. (While you are **not** quoting at this time, be mindful, your response strongly influences SBD’s determination as it relates to a potential **SBE Measure**). So please be diligent in your review of the information and respond accordingly, based on your ability to meet **ALL** the applicable requirements.

**Are you able to satisfy the requirements of the attached documents (ITB)?**  
YES  NO

**Are you able to satisfy all the “scopes of work” of the attached documents (ITB)?**  
YES  NO

**Do you have prior experience consistent with the requirements of this ITB?**  
YES  NO

.....

**Can you meet the “Delivry” requirements of Section 2.8?**  
YES  NO

**Can you meet the “Back Order” requirements of Section 2.9?**  
YES  NO

**Can you meet the “Furnish and Set in Place” requirements of Section 2.13?**  
YES  NO

**Can you meet the “Training Manuals to be Provided” requirements of Section 2.15?**  
YES  NO

**Can you meet the “Scope” requirements of Section 3.1?**  
YES  NO

.....

**Are you able to meet the “Desired System Functionality” requirements of Sections 3.2 below?**

**System Software Specifications (3.2.1 – 3.2.3)**  
YES  NO

**System Hardware Specifications (3.2.4)**  
YES  NO

.....

Can you meet the “On-site Installation, Integration, Configuration and Testing” requirements of Section 3.3?

YES  NO

Can you meet the “Training” requirements of Section 3.4?

YES  NO

Can you meet the “Maintenance and Support Services” requirements of Section 3.5?

YES  NO

Name of Firm: \_\_\_\_\_ SBE Exp. Date: \_\_\_\_\_

Owner’s Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Please respond by **3:00pm, Monday April 22, 2013**. Any questions, feel free to contact me at the number below.

(Respond to the “**Verification**” whether you are interested or not (choosing “**Yes**” or “**No**”), as this helps SBD in the determination of measures.

Regards,

**Vivian O. Walters, Jr.**

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Small Business Development Division  
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**SECTION 2**  
**SPECIAL CONDITIONS**

**Flexible Response System, Maintenance and Support**

**2.8 DELIVERY SHALL BE THIRTY (30) DAYS AFTER DATE OF ORDER**

The vendor shall make deliveries within thirty (30) calendar days after the date of the order. All deliveries shall be made in accordance with good commercial practice and all required delivery timeframes shall be adhered to by the vendor(s); except in such cases where the delivery will be delayed due to acts of nature, strikes, or other causes beyond the control of the vendor. In these cases, the vendor shall notify the County of the delays in advance of the original delivery date so that a revised delivery schedule can be appropriately considered by the County.

Should the vendor(s) to whom the contract(s) is awarded fail to deliver in the number of days stated above, the County reserves the right to cancel the contract on a default basis after any back order period that has been specified in this contract has lapsed. If the contract is so terminated, it is hereby understood and agreed that the County has the authority to purchase the goods elsewhere and to charge the incumbent vendor with any re-procurement costs. If the vendor fails to honor these re-procurement costs, the County may terminate the contract for default.

Certain County employees may be authorized in writing to pick-up materials under this contract. Vendors shall require presentation of this written authorization. The vendor shall maintain a copy of the authorization. If the vendor is in doubt about any aspect of material pick-up, vendor shall contact the appropriate user department to confirm the authorization.

**2.9 BACK ORDERS MUST BE FILLED WITHIN TEN (10) CALENDAR DAYS**

If the vendor cannot deliver an ordered item in accordance with the scheduled delivery date due to a current existing backorder of that item with the vendor's manufacturer or distributor; the vendor shall insure that such back orders are filled within ten (10) calendar days from the initial scheduled delivery date for the item. The vendor shall not invoice the County for back ordered items until such back orders are delivered and accepted by the County's authorized representative. It is understood and agreed that the County may, at its discretion, verbally cancel back orders after the grace period identified in this paragraph has lapsed, seek the items from another vendor, and charge the incumbent vendor under this contract for any directly associated re-procurement costs. If the vendor fails to honor these re-procurement costs, the County may terminate the contract for default.

**2.10 WARRANTY REQUIREMENTS FOR EQUIPMENT**

**A. Type of Standard Warranty Coverage Required**

The bidder shall supply a copy of the manufacturer's and/or supplier's certificates of warranty with its bid. If this written warranty is not provided in the bid proposal, the bidder may be given the opportunity to submit this document to the County during the bid evaluation period in its best interest. The warranty certificates shall provide a comprehensive liability of all components which are covered under the standard warranty. Under no circumstances shall the County accept a standard warranty period of less than twelve (12) months from the date of acceptance of the equipment or; whichever is less. The warranty supplied by the bidder shall remain in force for the full period identified by the bidder; regardless of whether the bidder is under contract with the County at the time of defect. Any payment by the County on behalf of the goods or services received from the bidder does not constitute a waiver of

**SECTION 2**  
**SPECIAL CONDITIONS**

**Flexible Response System, Maintenance and Support**

**2.13 FURNISH AND SET IN PLACE REQUIREMENTS**

The vendor shall be required to furnish and fully install the materials or products identified in the specifications and/or statement of work included in this solicitation and resultant contract at the facility designated by the County. The vendor shall also be required to provide adequate training to County personnel on the appropriate use of the materials or products as and if necessary.

**2.14 LABOR, MATERIALS, AND EQUIPMENT SHALL BE SUPPLIED BY THE VENDOR**

Unless otherwise provided in Section 3 (entitled "Technical Specifications"), of this solicitation the vendor shall furnish all labor, material and equipment necessary for satisfactory contract performance. When not specifically identified in the technical specifications, such materials and equipment shall be of a suitable type and grade for the purpose. All material, workmanship, and equipment shall be subject to the inspection and approval of the County's Project Manager.

**2.15 TRAINING MANUALS TO BE PROVIDED**

The successful bidder shall supply the county with a minimum of two (2) comprehensive training manuals which describe the appropriate use of the equipment purchased by the County in conjunction with this bid solicitation. The manuals shall be supplied prior to, or upon, delivery of the equipment. Final payment shall be withheld until such time as these manuals are received by the County.

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**SECTION 3**  
**TECHNICAL SPECIFICATIONS**

**Flexible Response System, Maintenance and Support**

**3.1 SCOPE OF WORK**

The purpose of this solicitation is to establish a contract for the purchase and installation of a flexible response system for the police station located within Miami International Airport. This contract will be managed by the Miami-Dade Aviation Department (MDAD). Bidders are to provide a turn-key solution capable of meeting the specifications further defined below.

**3.2 DESIRED SYSTEM FUNCTIONALITY**

The proposed Flexible Response System should include the following functionality:

**System Software Specifications:**

3.2.1 System will provide the following functionality:

- Alarm location display
- Concourse test mode
- Alarm report generation
- Test report generation
- Adjustable alarm priorities

3.2.2 The System will display the location and time of each alarm activation in a scrollable window, listed in order of occurrence. As the operator resets each alarm within the System, it will be removed from the window. The System display will include buttons which allow the operator to acknowledge visual alarms, reset the audible alarm, place a concourse into test mode, and print alarm reports, reset the audible alarm, place a concourse into test mode, and print alarm reports.

The System operator will be able to access windows providing the following functions:

- Selection of report parameters (day, alarm type, etc. to report)
- Define alarm input labels (for example, input "1 = Concourse B Center" )
- Set alarm priorities

3.2.3 Systems concourse test mode will allow the operator to place a concourse in test. If all inputs assigned to the concourse within the System are not activated within a preset time interval, the inputs not activated will be labeled as faulty. Entries in the System alarm database will be tagged as test entries.

System operator will be able to generate reports containing lists of alarm activation, test activation, or both combined. The report format will include the time of the input activation and the location of the input.

System operator will be able to adjust alarm priorities to one of 4 levels. Alarms will be processed according to the assigned priority.

**System Hardware Specifications:**

3.2.4 System will include the following hardware and associated functionality:

**SECTION 3**  
**TECHNICAL SPECIFICATIONS**

**Flexible Response System, Maintenance and Support**

- Computer System - rack mount running Windows 7 64 bit and have a configuration similar to Intel i5 processor, 8 GB RAM, a SSD drive, DVD burner and a high channel digital I/O module, all housed in a 4U black rack mount case (approx. 18" deep)
- Hardware interface/redundant display to monitor up to 20 different alarm inputs.

The computer system is in a rack mount chassis configuration unless otherwise requested. The hard drive will be SSD.

The hardware interface/redundant display provides the signal conditioning necessary to convert the signal from an alarm switch to the proper voltage levels for the computer. In addition, this interface contains a front panel display that provides a visual indication of all alarms activated. The user has the ability to reset an alarm from the front panel or via computer control. This interface also includes an audible alarm that will alert the user whenever an alarm is received. The user will have the ability to reset the audible alarm from either the front panel or the computer. The user will be able to reset the audible alarm independently from the visual indicator. The visual indicators used on the front panel will be red light emitting diodes (LEDs). The interface will be capable of operating independent of the computer system, in standalone mode. When operating stand alone, the system will not log alarms in the alarm database.

**3.3 ON-SITE INSTALLATION, INTEGRATION, CONFIGURATION AND TESTING**

The successful bidder shall be required to install, configure, integrate and test the new system at the Miami International Airport, 2100 NW 42<sup>nd</sup> Avenue, Miami, Florida 33142. Dolphin Parking Garage, Ground Level, Row "GO."

**3.4 TRAINING**

The awarded bidder is required to provide software training. The training shall be conducted at the Miami International Airport, 2100 NW 42<sup>nd</sup> Avenue, Miami, Florida 33142. Dolphin Parking Garage, Ground Level.

**3.5 MAINTENANCE AND SUPPORT SERVICES**

**Software Maintenance and Technical Support Services**

- 3.5.1 Unlimited Software telephone and e-mail support shall be provided Monday through Friday, 8:00 a.m. till 5:00 p.m. including but not limited to holidays.
- 3.5.2 Bidders must provide a contact list with phone numbers and emails with bid submission outlining who the County should contact with support inquiries outlined in Section 4 Item 4.2.

SECTION 4  
 BID SUBMITTAL FOR:

FLEXIBLE RESPONSE SYSTEM, MAINTENANCE AND SUPPORT

FIRM NAME: \_\_\_\_\_

4.1 FLEXIBLE RESPONSE SYSTEM, MAINTENANCE AND SUPPORT SERVICES:

ITEM	PRODUCT DESCRIPTION	EST QTY	UNIT PRICE
1	<p><b>Flexible Response System</b> <i>inclusive of all software and hardware to meet the specifications outlined within Sections 3.2.1, 3.2.2, 3.2.3, 3.2.4, and 3.3, 3.4</i></p> <p>Model # _____</p> <p>Name: _____</p> <p>Manufacturer: _____</p>	2	<p>\$ _____ / Per System</p>
2	<p><b>Annual Maintenance and Support Services</b>  <i>To commence upon expiration of one year warranty period. All maintenance and support service renewals shall be paid on an annual basis for the System. Outlined within Section 3.5.1 and 3.5.2</i></p>	5	<p>\$ _____ / Per Year</p>

4.2 CONTACT INFORMATION

Per Section 3.5.2, please provide contact information for the staff within your Company who will be responsible for providing a response to Miami-Dade County for maintenance and support issues. These services shall typically be required Monday through Friday within the business hours of 8:00 AM and 5:00 P.M. (Eastern Standard Time).

PRIMARY CONTACT	
Name:	
Title and/or Job Function:	
Business Address:	
Local or Toll Free Telephone Number:	

SECTION 4  
BID SUBMITTAL FOR:

FLEXIBLE RESPONSE SYSTEM, MAINTENANCE AND SUPPORT

FIRM NAME: \_\_\_\_\_

Local or Toll Free Fax Number:	
Mobile Telephone Number:	
E-mail Address:	
Website Address (if applicable):	
<b>SECONDARY CONTACT (OPTIONAL)</b>	
Name:	
Title and/or Job Function:	
Business Address:	
Local or Toll Free Telephone Number:	
Local or Toll Free Fax Number:	
Mobile Telephone Number:	
E-mail Address:	
Website Address (if applicable):	