

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New OTR Sole Source Bid Waiver Emergency Previous Contract/Project No. Contract 5516-4/13-3
 Re-Bid Other LIVING WAGE APPLIES: NO

Requisition No./Project No.: RQID1300057 TERM OF CONTRACT 5 YEARS WITH N/A OTR

Requisition /Project Title: Arts, Crafts and Ceramic Supplies

Description: The purpose of this solicitation is to establish a contract and to cover the acquisition of arts, crafts and ceramic supplies in conjunction with the County's needs on an as needed when needed basis

Issuing Department: Parks, Recreation and Open Spaces Contact Person: Debbie Frost Phone: 305-270-2984

Estimate Cost: \$120,000.00 Funding Source: General Fund

ANALYSIS

<u>Commodity Codes:</u> 050-40 & 305-32				
Contract/Project History of previous purchases three (3) years Check here <u>N/A</u> if this is a new contract/purchase with no previous history.				
	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>	
<u>Contractor:</u>	Mercedes Electric Supply, Inc. American Fasteners Corp.			
<u>Small Business Enterprise:</u>				
<u>Contract Value:</u>	\$114,389.12			
<u>Comments:</u>				
Continued on another page (s): <input type="checkbox"/> YES <input type="checkbox"/> NO				
<u>RECOMMENDATIONS</u>				
	<u>Set-aside</u>	<u>Sub-contractor goal</u>	<u>Bid preference</u>	<u>Selection factor</u>
<u>SBE</u>				
<u>Basis of recommendation:</u>				
<u>Signed:</u> <i>Sherry Y. Crockett C.P.P.B.</i>			<u>Date sent to SBD:</u> 02/05/13	
			<u>Date returned to DPM:</u>	

Revised April 2005

RECEIVED
DEPT. BUSINESS DEV.
2013 FEB -5 PM 4:52



BID NO.:

OPENING: 2:00 P.M.

, 2013

MIAMI-DADE COUNTY, FLORIDA

**I N V I T A T I O N
T O B I D**

TITLE:

ARTS CRAFTS AND CERAMIC SUPPLIES

FOR INFORMATION CONTACT:

Sherry Y. Crockett, CPPB, 305-375-4693, Crockett@miamidade.gov

IMPORTANT NOTICE TO BIDDERS:

- **READ THIS ENTIRE DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- **FAILURE TO SIGN BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE**

**MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION**



MIAMI-DADE COUNTY, FLORIDA

INVITATION TO BID

Bid Number:

Bid Title: Arts, Crafts and Ceramic Supplies

Procurement Officer: Sherry Y. Crockett, CPPB

Bids will be accepted until 2:00 p.m. on _____, 2013

Bids will be publicly opened. The County provides equal access and does not discriminate on the basis of disability in its programs or services. It is our policy to make all communication available to the public, including those who may be visually or hearing impaired. If you require information in a non-traditional format please call 305-375-5278.

Instructions: The Clerk of the Board business hours are 8:00am to 4:30pm, Monday through Friday. Additionally, the Clerk of the Board is closed on holidays observed by the County. Each Bid submitted to the Clerk of the Board shall have the following information clearly marked on the face of the envelope: the Bidders name, return address, Bid number, opening date of the Bid and the title of the Bid. Included in the envelope shall be an original and two copies of the Bid Submittal, plus attachments if applicable.

All Bids received time and date stamped by the Clerk of the Board prior to the bid submittal deadline shall be accepted as timely submitted. The circumstances surrounding all bids received and time stamped by the Clerk of the Board after the bid submittal deadline will be evaluated by the procuring department, in consultation with the County Attorney's Office, to determine whether the bid will be accepted as timely.

NOTICE TO ALL BIDDERS:

- FAILURE TO SIGN THE BID SUBMITTAL FORM WILL RENDER YOUR BID NON-RESPONSIVE.
- THE BID SUBMITTAL FORM CONTAINS IMPORTANT CERTIFICATIONS THAT REQUIRE REVIEW AND COMPLETION BY ANY BIDDER RESPONDING TO THIS SOLICITATION.

SECTION 1
GENERAL TERMS AND CONDITIONS

ARTS CRAFTS AND CERAMIC SUPPLIES

All general terms and conditions of Miami-Dade County Procurement Contracts for Invitations to Bid are posted online. Persons and Companies that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County's final approval.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

<http://www.miamidade.gov/procurement/library/general-terms-and-conditions-itb.pdf>

SECTION 2
SPECIAL CONDITIONS

ARTS CRAFTS AND CERAMIC SUPPLIES

2.1 PURPOSE

The purpose of this solicitation is to establish a contract for the purchase of drafting, art, and engineering supplies in conjunction with the County's needs on an as needed when needed basis.

2.2 TERM OF CONTRACT: FIVE (5) YEARS

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Procurement Management Division, and contingent upon the completion and submittal of all required bid documents. The contract shall expire on the last day of the last month of the contract term.

2.3 OPTION TO RENEW FOR FIVE (5) ADDITIONAL YEARS (Maintain Same Discounts)

Miami-Dade County shall have the option to renew this contract for an additional five (5) year term provided the vendor will maintain the original contract discount(s) from manufacturer's published price list(s). Continuation of the contract beyond the initial period is a County prerogative, and not a right of the bidder. This prerogative may be exercised only when such continuation is clearly in the best interest of the County.

Should the vendor decline the County's right to exercise the option period, the County will consider the vendor in default which decision shall effect that vendor's eligibility for future contracts

NOTE: IF MULTIPLE VENDORS ARE INVOLVED UNDER A GIVEN CONTRACT, ANY OPTIONS TO RENEW WILL BE RESTRICTED TO THE SPECIFIC ITEMS OF WORK INITIALLY AWARDED TO ANY SPECIFIC VENDOR.

2.4 METHOD OF AWARD: TO THE HIGHEST PERCENTAGE DSCOUNT OFF MANUFACUTERERS CATALOG OR PRICE LISTLOWEST PRICES BASED ON

Award of this contract will be made to the responsive, responsible vendor(s) who offers the highest percentage discount off manufacturer's most recent published catalog and/or price lists from the manufacturer's product line item which percentage discount results is the lowest total price.

Bidders who offer a percentage discount for a manufacturer's catalog or price list are required to enter the percentage discount offered in Column B. Multiply the percentage discount entered in Column B by the estimated dollar cost in Column A, this will product the product's total discount to be entered in Column C. Subtract the product total discount in Column C from the estimated dollar amount in Column A. The figure resulting from the subtraction of the estimated dollar amount from the product total discount offered is entered in Column D total cost after discount.

**SECTION 2
SPECIAL CONDITIONS**

ARTS CRAFTS AND CERAMIC SUPPLIES

Example:

<u>Column A</u>	<u>Column B</u>	<u>Column C</u>	<u>Column D</u>
<u>Estimated Dollar Amount</u>	<u>% Discount</u>	<u>Total Discount</u>	<u>Total Cost</u>
\$60,000.00	10%	\$6,000.00	<u>After Discount</u>
<u>\$ 6,600.00</u>			\$54,000.00

\$54,000.00 figure to be inserted in Column D

DISCOUNT RANGE SHALL NOT BE ACCEPTED AND SHALL RENDER THE BID NON-RESPONSIVE FOR THAT SPECIFIC ITEM.

It should be the sole prerogative of the County as to the total of awarded vendors on this contract. During the term of this contract, the County reserves the right to add or delete catalog lines and/or vendors as necessary.

2.5 PRICES SHALL BE BASED ON DISCOUNTS FROM PUBLISHED PRICE LISTS:

Offers shall be submitted on the basis of a discount from a manufacturer's published price list(s). Such published price list(s) must be common to, and accepted by, the industry in general. The lists must be printed, properly identified, and dated as to issuance and effectiveness.

Revised published price lists may be used as a means of price adjustments. However, all offers are to be firm for a period of 180 calendar days after award. Revised price lists will not be accepted by the County until after that date. Revised published price lists will be accepted only in the event of an industry-wide price change, as evidenced by the issuance of revised price lists by the manufacturer.

Revised prices will not become effective until revised list(s) are submitted to the County's Department of Procurement Management under the vendor's cover letter identifying the applicable contract agreement number, and subsequently approved by the County through the issuance of a Memorandum of Understanding to the vendor.

2.6 METHOD OF PAYMENT: INVOICES FOR COMPLETED PURCHASES

The vendor(s) shall submit an invoice(s) to the County user department(s) after purchase has been completed, whether the specific item(s) were picked up by authorized County personnel or delivered to the site by the vendor. In addition to the general invoice requirements set forth below, the invoices shall reference the corresponding delivery ticket number or packing slip number that was signed by an authorized representative of the County user department at the time the items were delivered and accepted. Submittal of these periodic invoices shall not exceed thirty (30) calendar days from the delivery of the items. Under no circumstances shall the invoices be submitted to the County in advance of the delivery and acceptance of the items.

All invoices shall contain the following basic information:

- I. Vendor Information:
 - The name of the business organization as specified on the contract between Miami-Dade County and vendor

SECTION 2
SPECIAL CONDITIONS

ARTS CRAFTS AND CERAMIC SUPPLIES

- Date of invoice
 - Invoice number
 - Vendor's Federal Identification Number on file with Miami-Dade County
- II. County Information:
- Miami-Dade County Release Purchase Order or Small Purchase Order Number
- III. Pricing Information:
- Unit price of the goods, services or property provided
 - Extended total price of the goods, services or property
 - Applicable discounts
- IV. Goods or Services Provided per Contract:
- Description
 - Quantity
- V. Delivery Information:
- Delivery terms set forth within the Miami-Dade County Release Purchase Order
 - Location and date of delivery of goods, services or property

2.7 CONTACT PERSON

For any additional information regarding the terms and conditions of this solicitation and resultant contract, Contact: Sherry Y. Crockett, CPPB at (305) 375-4693 or via email – Crockett@miamidade.gov with a copy to the Clerk of the Board at clerkbcc@miamidade.gov. Administrative Order 3-27, Cone of Silence, prohibits oral communication regarding a bid during the period the Cone is in effect. The County reserves the right to change the contact person throughout the term of the agreement. Any changes will be communicated in writing to Vendors as needed.

2.8 DELIVERY SHALL BE TWENTY-ONE (21) DAYS AFTER DATE OF ORDER

The vendor shall make deliveries within twenty-one (21) calendar days after the date of the order. All deliveries shall be made in accordance with good commercial practice and all required delivery timeframes shall be adhered to by the vendor(s); except in such cases where the delivery will be delayed due to acts of nature, strikes, or other causes beyond the control of the vendor. In these cases, the vendor shall notify the County of the delays in advance of the original delivery date so that a revised delivery schedule can be appropriately considered by the County.

SECTION 2
SPECIAL CONDITIONS

ARTS CRAFTS AND CERAMIC SUPPLIES

Should the vendor(s) to whom the contract(s) is awarded fail to deliver in the number of days stated above, the County reserves the right to cancel the contract on a default basis after any back order period that has been specified in this contract has lapsed. If the contract is so terminated, it is hereby understood and agreed that the County has the authority to purchase the goods elsewhere and to charge the incumbent vendor with any re-procurement costs. If the vendor fails to honor these re-procurement costs, the County may terminate the contract for default.

Certain County employees may be authorized in writing to pick-up materials under this contract. Vendors shall require presentation of this written authorization. The vendor shall maintain a copy of the authorization. If the vendor is in doubt about any aspect of material pick-up, vendor shall contact the appropriate user department to confirm the authorization.

2.9 ADDITIONAL MANUFACTURERS MAY BE ADDED

Although this solicitation and resultant contract identifies specific manufacturers, purchased, it is hereby understood and agreed that additional manufacturers may be added to this contract at the option of the County. Vendor(s) under this contract shall be invited to submit a percentage (%) discount off the latest manufacturer's price list(s) and/or catalog(s) for these additional manufacturers. If these discounts are comparable with discounts offered for other manufacturers, and are otherwise considered to be fair and reasonable, then award shall be made to the lowered priced vendor(s) offering the best percentage discount and meeting specifications. Award of these additional manufacturer(s) shall be confirmed through the issuance of an addendum to the award sheet. These items shall become an integral part of the contract.

The incumbent vendor(s) has/have no exclusive right to provide these additional brand(s). The County may determine to obtain similarly structured pricing inputs from other vendors in response to situations where incumbent vendors do not provide for fair and reasonable pricing or for other reasons at the County's sole discretion.

SECTION 3
TECHNICAL SPECIFICATIONS

ARTS CRAFTS AND CERAMIC SUPPLIES

3.1 SCOPE OF WORK

The purpose of this solicitation is to establish a contract and to cover the acquisition of arts, crafts and ceramic supplies in conjunction with the County's needs on an as needed when needed basis.

3.2 QUALIFIED MANUFACTURERS/CATALOG PRODUCT LIST

Manufacturers and catalogs listed below are the only items accepted on this bid. Manufacturers and catalogs not listed may be added to the contract after the initial award of this contract based on the County's needs.

1. School Specialty, Inc.
2. S & S Worldwide, Inc.
3. C & F Pottery Supply, Inc., DBA/C & F Wholesale Ceramics
4. ABC School Products
5. Pyramid School Products
6. Sax Arts and Crafts
7. Acord Group, Inc. DBA/ Acord Naturalist
8. AFP Industries, Inc.

NOTE: Vendor shall submit two (2) current manufacturers' price lists and catalogs with the initial offer.

SECTION 4
BID SUBMITTAL FORM

Submit Bid To:
CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street
17th Floor, Suite 202
Miami, Florida 33128-1983

OPENING: 2:00 P.M.

, 2013



**PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES,
DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.**

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued by: ISD/PM Date Issued: This Bid Submittal Consists of
Pages through

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

Title:
ARTS CRAFTS AND CERAMIC SUPPLIES

A Bid Deposit in the amount of the total amount of the bid shall accompany all bids.

A Performance Bond in the amount of the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County.

DO NOT WRITE IN THIS SPACE	
ACCEPTED _____	HIGHER THAN LOW _____
NON-RESPONSIVE _____	NON-RESPONSIBLE _____
DATE B.C.C. _____	NO BID _____
ITEM NOS. ACCEPTED _____	
COMMODITY CODE: 050-40 & 305-32	
Procurement Contracting Officer:	Sherry Y. Crockett, CPPB

FIRM NAME _____

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.

FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE.

SECTION 4
BID SUBMITTAL FOR:

ARTS CRAFTS AND CERAMIC SUPPLIES

FIRM NAME: _____

Item No	Catalog Description	Catalog/Price List No.	Date	Estimated Dollar Amount (A)	%Discount (B)	A X B = C		Total Cost after Discount (D)
						Total Discount (C)		
1.	S & S Worldwide, Inc.			\$60,000.00				
2.	School Specialty, Inc.			\$50,000.00				
3.	C & F Pottery Supply, Inc./DBA/ C&F Wholesale Ceramics			\$10,000.00				
4.	ABC School Supply			\$5,000.00				
5.	Pyramid School Products			\$5,000.00				
6.	Sax & Arts and Crafts			\$5,000.00				
7.	Acord Group, Inc./DBA/ Acord Naturalist			\$5,000.00				
8.	AFP Industries, Inc.			\$5,000.00				

NOTE: CATALOGS WITH PRICES AND/OR PRICE LIST MUST BE PROVIDED WITH BID SUBMITTAL. BIDDER TO IDENTIFY CATALOG BY NAME, NUMBERS/DATE

SECTION 4
BID SUBMITTAL FOR:
ARTS CRAFTS AND CERAMIC SUPPLIES

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS BID

Addendum #1, Dated _____

Addendum #2, Dated _____

Addendum #3, Dated _____

Addendum #4, Dated _____

Addendum #5, Dated _____

Addendum #6, Dated _____

Addendum #7, Dated _____

Addendum #8, Dated _____

PART II:

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: _____

AUTHORIZED SIGNATURE: _____

DATE: _____

TITLE OF OFFICER: _____

**Bid Title: Arts, Crafts and Ceramic Supplies**

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying **regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder.** Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon vendor registration. Failure to register as a vendor within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

Place a check mark here only if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: _____. In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.

LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County, as defined in Section 1.10 of the General Terms and Conditions of this solicitation.

Place a check mark here only if affirming bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for the LHP. The address of the locally-headquartered office is _____.



LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 2.21 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is voluntary, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and shall not be binding on the bidder.

A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes _____ No _____

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes _____ No _____

Firm Name: _____

Street Address: _____

Mailing Address (if different): _____

Telephone No.: _____ Fax No.: _____

Email Address: _____ FEIN No. ____-____/____/____/____/____

Prompt Payment Terms: ____% ____ days net ____ days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: _____ (Signature of authorized agent)

By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract.

Print Name: _____ Title: _____

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.



APPENDIX

AFFIDAVITS FORMAL BIDS

