



Small Business Development Division
Project Worksheet

Project/Contract Title: DOCUMENT SHREDDING SERVICES
Project/Contract No: RQID1300139
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: \$301,000.00
Description of Project/Bid: To establish a contract for document shredding services for various County Departments.
Received Date: 06/12/2013
Funding Source:
Resubmittal Date(s):

Contract Measures Recommendation

Measure: Bid Preference
Program: SBE
Goal Percent:

Reasons for Recommendation

BID PREFERENCE

The thirteen (13) SBE firms certified in the required Commodity Codes were polled; 1 firm responded that it could fulfill the requirements of the project.

Commodity Code: 91027-Garbage/Trash Removal, Disposal And/Or Treatment; 92050-Shredding Services, Computer Components And Peripherals; 96227-Document Shredding Services; 96270-Removal And Pickup Of Dead Bodies; 96645-Paper, Cutting, Drilling, Shredding, Trimming; 96671-Paper Cutting, Drilling, Folding, Punching, Shredding, Trimming, Etc.

Small Business Contract Measure Recommendation

Subtrade, Cat., Estimated Value, % of Items to Base Bid, Availability

Total

Living Wages: YES [] NO [X]
Responsible Wages: YES [] NO [X]

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside, Tier 2 Set Aside, Set Aside Level 1, Level 2, Level 3, Trade Set Aside (MCC), Goal, Bid Preference, No Measure, Deferred, Selection Factor, CWP, SBD Director Signature, Date 6/20/13