

**DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Rev 1

New contract
 OTR
 CO
 SS
 BW
 Emergency
 Previous Contract/Project No. 6092-0/14

Re-Bid
 Other

LIVING WAGE APPLIES: YES X NO

Requisition/Project No: ROID1400063

TERM OF CONTRACT: 5 years with 0 options-to-renew

Requisition/Project Title: Armored Car Services

Description: The purpose of the Contract is to provide armored car services for various Miami Dade County Departments. Services require pick-up of County funds at the locations and frequencies per week.

User Department(s): Various

Issuing Department: ISD/PM

Contact Person: Theo Carrasco

Phone: 305-375-3421

Estimated Revenue: \$1,843,000/5 yrs.

Funding Source: Various

REVENUE GENERATING:

ANALYSIS

Commodity/Service No: 990-10 SIC:

Trade/Commodity/Service Opportunities

Contract/Project History of Previous Purchases For Previous Three (3) Years
Check Here if this is a New Contract/Purchase with no Previous History

	EXISTING	2 ND YEAR	3 RD YEAR
Contractor:	Dunbar Armored Car Inc	Dunbar Armored Car Inc	Dunbar Armored Car Inc
Small Business Enterprise:	N/A	N/A	N/A
Contract Value:	\$1,861,758.39	\$1,861,758.39	\$1,861,758.39
Comments:			

Continued on another page (s): Yes No

RECOMMENDATIONS

SBE	Set-Aside	Sub-Contractor Goal	Bid Preference	Selection Factor
		%		
		%		
		%		
		%		

Basis of Recommendation:

Signed: *Theo Carrasco* for Theo Carrasco

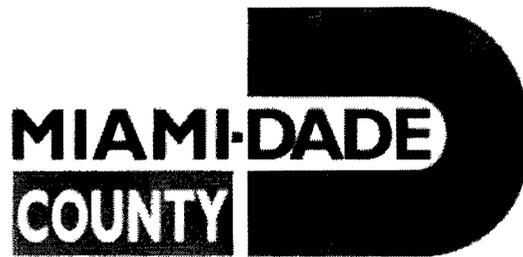
Date to SBD: 3/7/14

Date Returned to DPM:

RECEIVED
 DEPT. BUSINESS DEV
 2014 MAR - 7 4:13

OPENING: 2:00 p.m.

, 2014



MIAMI-DADE COUNTY, FLORIDA

I N V I T A T I O N
T O B I D

TITLE:

Armored Car Services for Various Miami-Dade County Departments

BIDS WILL BE ACCEPTED UNTIL 6 p.m.
ON , 2014

FOR INFORMATION CONTACT:

Theo Carrasco, Ph.D., CPPO, CPPB, 305-375-3421, tcarras@miamidade.gov

IMPORTANT NOTICE TO BIDDERS/PROPOSERS:

- READ THE ENTIRE SOLICITATION DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.
- THE SOLICITATION SUBMITTAL FORM CONTAINS IMPORTANT INFORMATION THAT REQUIRES REVIEW AND COMPLETION BY ANY BIDDER/PROPOSER RESPONDING TO THIS SOLICITATION.
- FAILURE TO COMPLETE AND SIGN THE SOLICITATION SUBMITTAL FORM WILL RENDER YOUR PROPOSAL NON-RESPONSIVE.

**PROJECT OVERVIEW:**

The purpose of the Contract is to provide armored car services for various Miami Dade County Departments. Services require pick-up of County funds at the locations and frequencies per week as indicated in Section 3, paragraph 3.6. This Contract shall commence on the first calendar day of the month succeeding approval of the Contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter, which is distributed by the County's Procurement Management Services Division, and contingent upon the completion and submittal of all required Bid documents. The Contract shall expire on the last day of the sixtieth (60th) month.

GENERAL TERMS AND CONDITIONS:

All general terms and conditions of Miami-Dade County Procurement Contracts are posted online. Bidders/Proposers that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County's final approval.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

<http://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r14-1.pdf>

NOTICE TO ALL BIDDERS/PROPOSERS:

Electronic bids are to be submitted through a secure mailbox at BidSync (www.bidsync.com) until the date and time as indicated in this Solicitation document. It is the sole responsibility of the Bidder/Proposer to ensure their proposal reaches BidSync before the Solicitation closing date and time. There is no cost to the Bidder/Proposer to submit a proposal in response to a Miami-Dade County solicitation via BidSync. Electronic proposal submissions may require the uploading of electronic attachments. The submission of attachments containing embedded documents or proprietary file extensions is prohibited. All documents should be attached as separate files.

For information concerning technical specifications please utilize the question/answer feature provided by BidSync at www.bidsync.com within the solicitation. Questions of a material nature must be received prior to the cut-off date specified in the solicitation. Material changes, if any, to the solicitation terms, scope of services, or bidding procedures will only be transmitted by written addendum. (See addendum section of BidSync site).

Please allow sufficient time to complete the online forms and upload of all proposal documents. Bidders/Proposers should not wait until the last minute to submit a proposal. The deadline for submitting information and documents will end at the closing time indicated in the solicitation. All information and documents must be fully entered, uploaded, acknowledged (Confirm) and recorded into BidSync before the closing time or the system will stop the process and the response will be considered late and will not be accepted.

PLEASE NOTE THE FOLLOWING:

No part of your proposal can be submitted via **HARDCOPY, EMAIL, OR FAX**. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a proposal will be considered evidence that the Bidder/Proposer has familiarized themselves with the nature and extent of the work, and the equipment, materials, and labor required. The entire proposal response must be submitted in accordance with all specifications contained in the solicitation electronically.

SECTION 2 - SPECIAL TERMS AND CONDITIONS**2.1 PURPOSE**

The purpose of the Contract is to provide armored car services for various Miami Dade County Departments. Services require pick-up of County funds at the locations and frequencies per week as indicated in Section 3, paragraph 3.6.

2.2 TERM OF CONTRACT

This Contract shall commence on the first calendar day of the month succeeding approval of the Contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter, which is distributed by the County's Procurement Management Services Division, and contingent upon the completion and submittal of all required Bid documents. The Contract shall expire on the last day of the sixtieth (60th) month.

2.3 METHOD OF AWARD – AGGREGATE (GROUPS 1 – 17)

Award of this Contract shall be offered to the responsive, responsible Bidder who submits an offer for **all groups (Groups 1 through 17) and all locations within each group** and whose offer represents the lowest price when all proposed charges are added in the aggregate. If Bidder fails to submit an offer on all groups and locations within each group, its Bid will be rejected. The County intends to award the total Contract to a single vendor.

In addition to other County and Contract requirements, all Bidders must meet, or exceed, the following minimum qualification requirements to be considered for award of this Solicitation.

2.3.1 Bidders must possess a Florida Class "B" Security Agency License provided by the Florida Department of Agriculture and Consumer Services.

2.3.2 Bidders must be regularly engaged in the business of providing armored car services. Bidders shall provide the following information to demonstrate prior experience, expertise, sufficient financial capacity and resources, including organization and labor, to ensure satisfactory execution of the services contained in the Solicitation:

- a) The number of years Bidder has been in existence and the current number of employees.
- b) Detailed description of five (5) comparable contracts to be used as references (similar in scope of services to those requested herein) which the Bidder has either ongoing or completed within the past five years, including current clients and past clients within Miami-Dade, Broward and Palm Beach Counties. The description should identify for each contract:
 1. Client
 2. Client contact person and phone number
 3. Total dollar value of the contract
 4. Dates covering the term of the contract
 5. Services performed and locations served
 6. Bidder's office location performing the services
- c) Bidders must provide most recent certified business financial statements as of a date not earlier than the end of each Bidder's preceding official tax accounting period, together with a statement in writing, signed by a duly authorized representative, stating that the present financial condition is materially the same as that shown on the balance sheet and income statement submitted, or with an explanation for a material change in the financial

condition. A copy of the most recent business income tax return will be accepted if certified financial statements are unavailable. Provide copies of certified business financial statements, balance sheets, and bank references, for each of the past three (3) years. Copies of business income tax returns will be accepted if certified financial statements are unavailable.

- d) Provide an organization chart showing all key personnel, including their titles and functions to be performed, to be assigned to this contract.

Documentation to substantiate experience shall be included with the Bid proposal forms at the time of Bid opening. **See Section 4 for the Required Information Checklist.** However, the Bidder may be given the opportunity to submit documentation during the evaluation period. At such time, the Bidders shall be given five (5) calendar days to submit the necessary documents.

2.3.3 Minimum Equipment and Personnel Requirements

- a) A minimum of ten (10) armored trucks
b) A minimum of two (2) armed and properly licensed security officers, Class "D" and firearms license Class "G" employees per truck, a minimum of twenty (20) employees overall
c) Secured, fire resistant vault necessary to maintain County funds overnight

During the evaluation process, Bidders must be able to demonstrate that it has appropriate equipment and sufficient personnel to ensure that they can satisfactorily provide the services described in this Solicitation.

Note: The above-listed equipment and personnel requirements are the minimum required to meet the scope of services noted in this solicitation. The Awarded Bidder shall be fully responsible for providing sufficient equipment and personnel to provide the required pick-up and delivery of County funds all in accordance with Bid provisions and specifications.

2.4 PRICES

The prices proposed by the Awarded Bidder shall remain fixed for a period of one (1) year after the commencement of the Contract. After this period, the Awarded Bidder may submit a price adjustment request annually to the County based on the most recent annual index of the following: **Consumer Price Index (CPI), All Urban Consumers, All Items, Miami/Ft. Lauderdale Area.**

It is the Awarded Bidder's responsibility to request any price adjustment under this provision. For any adjustment to be considered, it must be submitted ninety (90) days prior to expiration of the then one (1) year period. If no price adjustment request is received from the Awarded Bidder, the County will assume that the Awarded Bidder has agreed to continue the Contract at the established rate.

The County reserves the right to negotiate lower pricing for any subsequent one (1) year period based on market research information or other factors that influence price. The County reserves the right to apply any reduction in pricing for the one (1) year period based on the downward movement of the applicable index.

The County reserves the right to reject any price adjustments submitted by the Awarded Bidder.

2.5 METHOD OF PAYMENT

The Awarded Bidder must submit a monthly statement of charges by the tenth (10th) calendar day of each month. This statement shall be accompanied by supporting invoices which indicate, in addition, but not

limited to, the basic information set forth below and the frequency of service per week. This statement shall be submitted to the respective County user department(s) that requested the service through a purchase order. The statement and accompanying invoices shall reflect service provided to the County in the prior month.

All invoices shall contain the following information. Failure to submit invoices in the prescribed manner will delay payment.

a) Awarded Bidder's Information:

1. The name of the business organization as specified on the Contract between Miami-Dade County and Awarded Bidder
2. Date of invoice
3. Invoice number
4. Awarded Bidder's Federal Identification Number on file with Miami-Dade County

b) County Information: Miami-Dade County Release Purchase Order or Small Purchase Order Number

c) Pricing Information:

1. Weekly cost per location
2. Excess liability cost (cost per \$1,000 over \$50,000)
3. Department pickups outside normal scheduled days and times

2.6 CONTACT PERSON

For any additional information regarding the terms and conditions of this Solicitation and resultant Contract, please contact Theo Carrasco at (305) 375-3421 or tcarras@miamidade.gov.

2.7 INSURANCE

The standard insurance requirements listed in the general terms and conditions shall apply with the exception of the following changes to the sections specifically identified:

- a) Commercial General Liability Insurance on a comprehensive basis, including Personal Injury Liability, in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage. Miami-Dade County must be an additional insured with respect to this coverage.
- b) Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage.
- c) Fidelity Bond in an amount sufficient to cover the value of County funds transported. Miami-Dade County must be named as a Loss Payee ATIMA.

All insurance policies required above shall be issued by companies authorized to do business under the laws of the State of Florida, with the following qualifications:

The company must be rated no less than "A-" as to management, and no less than "Class VII" as to financial strength by Best's Insurance Guide, published by A.M. Best Company, Oldwick, New Jersey, or its equivalent, subject to the approval of the County Risk Management Division.

or

The company must hold a valid Florida Certificate of Authority as shown in the latest "List of All Insurance Companies Authorized or Approved to Do Business in Florida" issued by the State of Florida Department of Financial Services.

Certificate Holder must read: Miami-Dade County
111 NW 1st Street, Suite 2340
Miami, Florida 33128

2.8 PERFORMANCE AND PAYMENT BONDS BASED ON PERCENTAGE OF OFFER PRICE

Simultaneously with this delivery of the executed Contract document to the County, the Contractor to whom the Contract has been awarded must deliver to the County an executed Contract Bond on the prescribed form or in Cash, each in the amount of 100 percent (100%) of the total amount of the accepted bid, as security for the faithful performance of this Contract and for the payment with. If cash is used in lieu of the bond, all terms and conditions stipulated in the bond shall be just as applicable. The Contract Bond shall have as the surety thereon only such surety company or companies as are acceptable to the County and are authorized to write bonds of such character and amount in accordance with the following qualifications:

- (a) All bonds shall be written through surety insurers authorized to do business in the State of Florida as surety, with the following qualifications as to management and financial strength according to the latest (1986 or later) edition of Best's Insurance Guide, published by A.M. Best Company, Oldwick, New Jersey:

<u>Bond Amount</u>	<u>Best Rating</u>
500,001 to 1,500,000	B V
1,500,001 to 2,500,000	A VI
2,500,001 to 5,000,000	A VII
5,000,000 to 10,000,000	A VIII
Over 10,000,000	A IX

- (b) On Contract amounts of \$500,000 or less, the bond provisions of Section 287.0935, Florida Statutes (1985) shall be in effect and surety companies not otherwise qualifying with this paragraph may optionally qualify by:
 1. Providing evidence that the Surety has twice the minimum surplus and capital required by the Florida Insurance Code at the time the invitation to bid is issued.
 2. Certifying that the Surety is otherwise in compliance with the Florida Insurance Code, and
 3. Providing a copy of the currently valid Certificate of Authority issued by the United States Department of the Treasury under ss.31 U.S.C. 9304-9308

Surety insurers shall be listed in the latest Circular 570 of the U.S. Department of the Treasury entitled "Surety Companies Accepted on Federal Bonds", published annually. The bond amount shall not exceed the underwriting limitations as shown in this circular.

- (c) For Contracts in excess of \$500,000 the provision of Section B will be adhered to plus the company must have been listed for at least three consecutive years, or holding a valid Certificate of Authority of at least \$1.5 million dollars and on Treasury List.

- (d) Surety Bonds guaranteed through U.S. Government Small Business Administration or Contractors Training and Development Inc. will also be acceptable.
- (e) The attorney-in-fact or other officer who signs a contract bond for a surety company must file with such bond a certified copy of his power of attorney authorizing him to do so. The contract bond must be counter signed by the surety's resident Florida agent.

Florida Statutes 255.05 provide for the following conditions to be made in all Contract Bonds relating to public projects. The same conditions shall be just as applicable for Cash used in lieu of the bond.

"A claimant, except a laborer, who is not privy with the Principal and who has not received payment for his labor, materials, or supplies shall, within forty-five (45) days after beginning to furnish labor, materials, or supplies for the prosecution of the work, furnish the Principal with a notice that he intends to look to the bond for protection.

A claimant who is not privy with the Principal and who has not received payment for his labor, materials, or supplies shall, within ninety (90) days after performance of the labor or after complete delivery of the materials or supplies, deliver to the Principal and to the Surety written notice of the performance of the labor or delivery of the materials or supplies and of the non-payment.

No action for the labor, materials, or supplies may be instituted against the Principal or the Surety unless both notices have been given. No action shall be instituted against the Principal or the Surety on the bond after one (1) year from the performance of the labor or completion of delivery of the materials or supplies".

The Contract Bond or Cash used in lieu of the bond shall remain in force for one (1) year from the date of final acceptance of the work to protect the County against losses resulting from latent defects in materials or improper performance of work under the Contract. If the County exercises its option to extend the Contract period by one year, provided the Contractor maintains the same prices as in the first contract period, to protect the County against losses resulting from latent defects in materials or improper performance or work under the Contract.

The cost of the bond(s) shall be included in the Total Amount Bid. No separate payment for the cost of said bond(s) shall be made by the County.

The required bond(s) shall be written by or through and countersigned by a licensed Florida agent of the surety insurer pursuant to Section 624.425 of the Florida Statutes.

In the event the Surety on the bond(s) given by the Contractor becomes insolvent, or is placed in the hands of a receiver, or has its right to do business in its State of domicile or the State of Florida suspended or revoked as provided by law, or in the event of cancellation of the required hands by the Surety, the County shall withhold all payments until the Contractor shall give good and sufficient bond(s) in lieu of the bond(s) executed by such Surety. See Attachment A.

2.9 AVAILABILITY OF CONTRACT TO OTHER COUNTY DEPARTMENTS

Although this Solicitation is specific to the County departments identified, it is hereby agreed and understood that any County department or agency may avail itself of this Contract and purchase any and all items specified herein from the Awarded Bidder at the Contract price(s) established herein. Under these circumstances, a separate purchase order shall be issued by the County, which identifies the requirements of the additional County department(s).

2.10 GOODS/SERVICES MAY BE ADDED OR DELETED

It is hereby agreed and understood that goods or additional services may be added to this Contract at the County's option. It is also agreed and understood that the County may add or delete goods/services on this Contract at the County's option. The Awarded Bidder shall be invited to submit price quotes for these additional goods/services. If these quotes are determined to be fair and reasonable, then the additional goods/services will be awarded to the Awarded Bidder.

SECTION 3 – TECHNICAL SPECIFICATIONS**3.1 SCOPE OF SERVICES**

The purpose of the Contract is to provide armored car services for various Miami-Dade County Departments on an "as-needed" basis. Services require pick-up of County funds at various locations and frequencies per week as indicated in Section 3, paragraph 3.6. Delivery addresses are subject to change during the life of this Contract.

3.1.1 SERVICES FOR CLERK OF THE COURTS (GROUP 1)

Funds picked up from the County Recorder, 22 N.W. 1st Street, Room 104; VAB & Code Enforcement, 111 NW 1st Street, Room 17-302; Mortgage Foreclosure, 111 NW 1 St. 12th Floor, Suite 348; Clerk of The Board, 111 NW 1st Street, Room 17-202; and Civil Courthouse, 73 West Flagler Street, Room 137, must be delivered to City National Bank located at 25 West Flagler Street, Miami, Florida, 33130, on the same day within four (4) hours after pick-up.

Funds picked up from the Accounting Unit, located at 140 West Flagler Street, Room 1502, will require delivery to two (2) banks (each bag will indicate the name of the bank for delivery) as follows: City National Bank, 25 West Flagler Street, Miami, Florida, 33130, and One United Bank, 3275 N.W. 79th Street, Miami, Florida, 33147. Funds picked up from this location for delivery to either of these banks must be delivered no later than twenty-four (24) hours after pick-up.

Funds from all other locations under this group must be delivered no later than twenty-four (24) hours after pick-up to City National Bank, located at 25 West Flagler Street, Miami, FL 33130.

3.1.2 SERVICES FOR WATER & SEWER DEPARTMENT (GROUP 5)

Delivery to the Wells Fargo Bank Miami Cash Vault located at 10325 N.W. 112 Avenue, Miami, Florida, 33178, is required for cash and checks received and picked-up at each location, with the exception of, once a week service as follows:

- a) On Wednesdays, pick-up bags with change from Wells Fargo Bank for delivery to the WASD Douglas Road Office located at 3071 S.W. 38 Avenue, Room 110.
- b) On Thursdays, pick-up bags from Douglas Road Office to be delivered to the following locations:
 1. Caleb Center – 5400 N.W. 22 Avenue
 2. LeJeune Rd. Office – 3575 S. Lejeune Road
 3. South Dade Government Center - 10710 S.W. 211 Street

3.1.3 SERVICES FOR THE AVIATION DEPARTMENT (GROUP 9)

Service(s) to MIA must include same day delivery to the Nations Bank Branch located on the fourth floor of Concourse B at MIA.

3.1.4 SERVICES FOR ALL OTHER DEPARTMENTS (GROUPS 2-4, 6-8, AND 10-17)

Delivery to the Wells Fargo Bank Miami Cash Vault located at 10325 N.W. 112 Avenue, Miami, Florida, 33178, is required for cash and checks received and picked-up at each location, with the exception of a few locations where the delivery address is as specified.

3.2 DEFINITIONS

- Consignee – County designated contact person for each location.
- Excess Liability – becomes applicable after the first \$50,000 (cash) shipment. When the first \$50,000 per shipment is exceeded, excess liability is applicable. No excess liability shall be applicable for any shipments that can be reconstructed (e.g. checks).

- Face Value Liability – refers to actual cash or items that are treated as cash at face value. These items cannot be reconstructed in the event of loss.
- Reconstruction Liability – refers to items when shipped that could be identified through records and can be reconstructed in the event of a loss. Thus, the face value of the item would be recoverable (e.g. checks).

3.3 LIABILITY

County departments agree to have ready at the specified time, location and frequencies, funds to be picked up by the Awarded Bidder. Funds (cash and checks) will be enclosed in a separate sealed bag(s), key locked, and labeled with the name of the consignee.

The Awarded Bidder shall agree to assume entire liability for any loss of any shipment(s) in the amount(s) as specified it received and receipted on consignment from the department until such time as delivery is made to its proper destination and an appropriate receipt is obtained.

In the event of a force majeure where a delay occurred by superior or irresistible force(s) occasioned by violence in nature and/or any other unavoidable casualties beyond the parties' control, the Awarded Bidder shall return said funds to the place from which it came or to the consignee designated by the County. The County and/or Awarded Bidder must justify the delay in writing as soon as possible, but no later than thirty (30) days upon knowledge of loss and/or delay.

3.4 ITEMS FURNISHED BY THE AWARDED BIDDER

Cloth bags, lead seals, sealing machines, identification tags and other supplies required to provide the services noted in this Solicitation are to be furnished at no additional cost to the County.

3.5 PERSONNEL

All personnel making pick-ups from County departments must wear authorized uniforms and carry proper identification. Employee names and signatures must be on record with the respective County department(s) at all times.

For verification of the legitimacy of any personnel making armored car services, the Awarded Bidder must submit to the County the names and telephone number(s) of the person(s) that will assume responsibility for confirming such legitimacy.

3.6 DEPARTMENTS, FREQUENCY OF SERVICES, AND SPECIAL INSTRUCTIONS

	County Address	Service Frequency	Special Instructions	Drop off Location
Group 1: Clerk of the Courts			See Section 3.1.1	
Note: All Clerk of the Court locations close at 4 p.m.				
a.	County Recorder 22 NW 1 St, 1st Floor	5 days M - F	Pickup before 12 p.m. Must be delivered within four (4) hours of pickup.	City National Bank 25 W. Flagler St
b.	VAB & Code Enforcement 111 NW 1 St, Rm 17-302	5 days M - F	Must be delivered within four (4) hours of pickup.	City National Bank 25 W. Flagler St
c.	Mortgage Foreclosure 111 NW 1 St. 12th Floor, Suite 348	5 days M - F	Pick-up after 9:30 am Must be delivered within four (4) hours of pickup.	City National Bank 25 W. Flagler St
d.	Parking Violations Bureau 22 NW 1 St., 4th Floor	5 days M - F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

	County Address	Service Frequency	Special Instructions	Drop off Location
e.	Accounting Unit 140 W. Flagler St, Rm 1502	5 days M - F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
f.	Civil Courthouse 73 W. Flagler St, Rm 137	5 days M - F	Pick-up after 9:30 am Must be delivered within four (4) hours of pickup.	City National Bank 25 W. Flagler St
g.	Traffic Justice Building 1351 NW 12 St, Rm 124	5 days M - F	Driver must check with head of Security. Security will escort driver to all collection posts.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
h.	Criminal Justice Building 1351 NW 12 St, 9th Floor	5 days M - F	Driver must check with head of Security. Security will escort driver to all collection posts.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
i.	Juvenile 3300 NW 27 Ave, Rm 205	5 days M - F	Pickup before 4 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
j.	Central Depository 601 NW 1 Ct, Suite 1601	5 days M - F	Pickup on 16th Floor cashier window before 11 a.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
k.	Miami Beach 1130 Washington Ave, Rm 200	5 days M - F	Prefer pickup between 12 and 2 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
l.	N. Dade Justice Center 15555 Biscayne Blvd, Rm 100	5 days M - F	Pickup between 11 a.m. and 12 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
m.	S. Dade Justice Center 10710 SW 211 St, Rm 1200	5 days M - F	Pickup after 12 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
n.	Coral Gables 3100 Ponce de Leon Blvd	5 days M - F	Pickup after 12 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
o.	Joseph Caleb Center 5400 NW 22 Ave, Rm 205	5 days M - F	Pickup after 12 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
p.	Sweetwater 500 SW 109 Ave, Rm 205	5 days M - F	Pickup after 12 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
q.	Datran/Sub Office 9100 S. Dadeland Blvd, Rm 180	5 days M - F	Office closed between 1 and 2 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
r.	Family 175 NW 1 Ave, 12 Floor	5 days M - F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
s.	Marriage License Bureau 140 W. Flagler St, Rm 1503	5 days M - F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
t.	Record Center 9350 NW 12 St	1 day per week	Pickup before 4 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
u.	Hialeah District Court 11 E. 6 St, Rm 100	5 days M - F	Prefer pickup between 12 and 2 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

	County Address	Service Frequency	Special Instructions	Drop off Location
v.	SPCC - Clerk of Board Div. 111 NW 1 St, 17th Floor, Suite 17-202	5 days M - F	Must be delivered within four (4) hours of pickup.	City National Bank 25 W. Flagler St
Group 2: Police Department			See Section 3.1.4	
a.	MDPD Headquarters Fiscal Administration Bureau Petty Cash Unit 9105 NW 25 St, Rm 3049	5 days M - F	Daily Services in the morning	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
Group 3: Parks, Recreation and Open Spaces Dept.			See Section 3.1.4	
a.	Matheson Hammock Park 9610 Old Cutler Road	2 days M & Th	Holidays included	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
b.	Homestead Bayfront North Canal Drive 328 St. SW	2 days Tu & F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
c.	Palmetto Golf Club 9300 SW 152 St	2 days Tu & Th	No holidays included	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
d.	Larry & Penny Thompson Park 12451 SW 184 St	3 days M/W/F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
e.	Tropical Park 7900 SW 40 St	1 day - W	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
f.	Continental Tennis Court 10001 SW 82 Ave	On Request	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
g.	Metro Zoo 12400 SW 152 St	3 days M/W/F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
h.	Redland Fruit & Spice Park 24801 SW 187 Ave	2 days Tu & F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
i.	Trail Glades Range Rt. 41 and Krome Ave	2 days W & Sa	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
j.	Crandon Park Admin. 4000 Crandon Blvd	3 days M/W/F	Pickups between 9 a.m. and 4 p.m; Holidays included	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
k.	Haulover Beach 10800 Collins Ave	3 days M/W/F	Holidays included	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
l.	Greynolds Park 17350 Dixie Hwy	3 days M/W/F	Holidays included	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
m.	Amelia Earhart Park 401 E 56 St	1 day - Th	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
n.	Black Point Park/Marina 24775 SW 87 Ave	2 days M & F	Holidays included	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

	County Address	Service Frequency	Special Instructions	Drop off Location
o.	W. Hickman Building 275 NW 2 St, 3rd Floor	3 days M/W/F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
p.	Country Club of Miami 6801 Miami Gardens Drive	2 days Tu & F	No holidays included	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
q.	Deering State at Cutler 16701 SW 72 Ave	1 day - Tu	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
r.	Pelican Harbor Marina 1275 NE 79 St	3 days M/W/F	Holidays included	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
Group 4: Finance Department			See Section 3.1.4	
a.	Finance Accounting 111 NW 1 St, 26th Floor	5 days M - F	Same day delivery before 4 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
b.	Tax Collector 140 W. Flagler Street, Rm 101	5 days M - F	Same day delivery before 4 p.m. Effective June/July 2014, location changes to 220 NW 3 St.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
Group 5: Water & Sewer Department				
a.	Lejeune Road Office 3575 S. Lejeune Rd	5 days M - F	See Section 3.1.2	
b.	Caleb Center 5400 NW 22 Ave	5 days M - F		
c.	S. Dade Government Center 10710 SW 211 St	5 days M - F		
d.	Douglas Rd Office 3071 SW 38 Ave	5 days M - F		
e.	Lejeune Road Office 3575 S. Lejeune Rd	2 days W & Th		
f.	Caleb Center 5400 NW 22 Ave	2 days W & Th		
g.	S. Dade Government Center 10710 SW 211 St	2 days W & Th		
Group 6: Corrections & Rehabilitation Department			See Section 3.1.4	
a.	Turner Guilford Knight (TGK) 7000 NW 41 St	5 days M - F	9 a.m. - 10 a.m. Pickup Location: TGK	Wells Fargo Cash Vault 10325 NW 112 Ave.
b.	Turner Guilford Knight (TGK) 7000 NW 41 St	2 days Tu & Th	Pickup Location: Wells Fargo Cash Vault 10325 NW 112 Ave.	Turner Guilford Knight (TGK) 7000 NW 41 St
c.	Pretrial Detention Center - Property Room (PTDC) 1321 NW 13 St	1 day - F	Pickup Location: Wells Fargo Cash Vault 10325 NW 112 Ave.	PTDC between 9 a.m. and 10 a.m.
Group 7: PortMiami			See Section 3.1.4	
a.	Seaport Accounting 1001 N. American Way, Rm 113	5 days M - F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
b.	Vehicle Inspection Station 2305 NW 107 Ave, City of Doral	5 days M - F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

	County Address	Service Frequency	Special Instructions	Drop off Location
c.	Cruise Operations Office 1015 N. American Way, Rm 116	3 days M/Sa/Su	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
Group 8: Public Works and Waste Management Dept.			See Section 3.1.4	
a.	Solid Waste Mgmt 2525 NW 62 St, 5th Floor	5 days M - F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
b.	Director's Office 111 NW 1 St, Rm 1640	5 days M - F	Additional pickups to be made on the 14th and 15th floors.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
c.	Rickenbaker Causeway 2601 Brickell Ave	7 Days	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
d.	Venetian Causeway 800 Venetian Way	7 Days	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
e.	PW and SW Mgmt Causeways Div. Maintenance Operations & Customer Service Center 4299 Rickenbacker Cswy, Key Biscayne	3 days M/W/F	N/A	2601 Rickenbacker Causeway
Group 9: Aviation Department			See Section 3.1.3	
a.	Aviation 4200 NW 36 St, Bldg 5A, 3rd Fl	5 days M - F	Same day bank drop off.	NationsBank, 4 th Floor Concourse B
Group 10: Fire Rescue Department			See Section 3.1.4	
a.	Fire Rescue Dept. 9300 NW 41 St	5 days M - F	Pickup before 12 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
Group 11: Library Department			See Section 3.1.4	
a.	Main Library 101 W. Flagler St	1 day - W	9 a.m. - 4 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
b.	Miami Beach 227 22 St	1 day - Tu	1 p.m. - 8 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
c.	South Dade Regional 10760 SW 211 St	1 day - Tu	9:30 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
d.	West Kendall 10201 Hammocks Blvd	1 day - Tu	1 p.m. - 8 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
e.	Coral Gables 3443 Segovia St	1 day - Tu	1 p.m. - 8 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
f.	North Dade Regional 2455 NW 183 St	1 day - Tu	1 p.m. - 8 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
g.	Miami Lakes 6699 Windmill Gate Rd.	1 day - Tu	1 p.m. - 8 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
h.	South Miami 6000 Sunset Drive	1 day - Tu	1 p.m. - 8 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

	County Address	Service Frequency	Special Instructions	Drop off Location
i.	Kendall 9101 SW 97 Ave	1 day - Tu	1 p.m. - 8 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
j.	Coral Reef 9211 Coral Reef Dr	1 day - Tu	1 p.m. - 8 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
k.	Homestead 700 N Homestead Blvd	1 day - Th	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
l.	Doral 10785 NW 58 St	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
m.	Key Biscayne 299 Crandon Blvd	1 day - Tu	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
n.	Lakes of the Meadow 4284 SW 152 Ave	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
o.	Sunny Isles 18070 Collins Ave	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
p.	Allapattah 1799 NW 35 St	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
q.	California Club 850 Ives Dairy Rd	1 day - Tu	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
r.	Coconut Grove 2875 McFarlane Rd	1 day - Tu	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
s.	Concord 3882 SW 112 Ave	1 day - Tu	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
t.	Country Walk 15433 SW 137 Ave	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
u.	Culmer 350 NW 13 St	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
v.	Edison 531 NW 62 St	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
w.	Model City 2211 NW 54 St	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
x.	Hialeah Gardens 11300 NW 87 Ct	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
y.	Lemon City 430 NE 61 St	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

	County Address	Service Frequency	Special Instructions	Drop off Location
z.	Little River 160 NE 79 St	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
aa.	Naranja 27056-60 S. Dixie Hwy	1 day - Th	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
bb.	North Central 9590 NW 27 Ave	1 day - Tu	10 a.m. - 6 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
cc.	Palm Spring North 17601 NW 78 Ave	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
dd.	North Shore 7501 Collins Ave	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
ee.	South Shore 131 Alton Rd	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
ff.	Tamiami (opens at 2 p.m.) 13250-52 SW 8 St	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
gg.	West Flagler 5050 W. Flagler St	1 day - Tu	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
hh.	Civic Center 1501 NW 12 Ave	1 day - Tu	6 a.m. - 9 a.m.; 2 p.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
ii.	Hispanic 2190 W. Flagler St	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
jj.	Golden Glades 100 NE 166 St	1 day - Tu	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
kk.	International Mall 10315 NW 12 St	1 day - Tu	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
ll.	Kendale Lakes 15205 SW 88 St	1 day - W	1 p.m. - 8 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
mm.	Miami Springs 401 Westward Drive	1 day - Tu	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
nn.	Opa-Locka 780 Fisherman St	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
oo.	Pinecrest 5835 SW 111 St	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
pp.	Sunset 10855 SW 72 St	1 day - Tu	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

	County Address	Service Frequency	Special Instructions	Drop off Location
qq.	Virrick Park 3255 Plaza St	1 day - W	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
rr.	West Dade Regional 9445 Coral Way	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
ss.	Arcola Lakes 8240 NW 7 Ave	1 day - Tu	10 a.m. - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
tt.	Shenandoah 2111 SW 19 St	1 day - Tu	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
uu.	Palmetto Bay 17641 Old Cutler Rd	1 day - Tu	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
vv.	Fairlawn 6376 SW 8 St	1 day - Tu	12 p.m. - 7 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
ww.	Northeast (Aventura) 19200 W. Country Club Dr.	1 day - Tu	9 a.m. - 4 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
Group 12: Vizcaya Museum & Gardens			See Section 3.1.4	
a.	Vizcaya Museum & Garden 3251 South Miami Ave	3 days M/W/F	Pickups between 10 a.m. and 12 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
Group 13: Law Library Department			See Section 3.1.4	
a.	Miami-Dade Law Library 73 W. Flagler St, Rm 321	1 day - F	Friday pickup between 12 and 2 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
Group 14: Animal Services Department			See Section 3.1.4	
a.	Main Shelter 7401 NW 74 St	5 days M - F	Delivery to Wells Fargo Cash Vault 10325 NW 112 Ave.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
b.	Main Shelter 7401 NW 74 St	1 day - F	Delivery to Clerk of Courts Office 111 NW 1 St, 17th Floor	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
c.	Animal Services Enforcement Annex Office Trailer (west end parking lot) 7401 NW 74 St	5 days M - F	Pickup Hours: 3 - 5 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
Group 15: Internal Services Department			See Section 3.1.4	
a.	Parking 50 NW 2 Ave	5 days M - F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
Group 16: Cultural Affairs Department			See Section 3.1.4	
a.	South Miami Dade Cultural Arts Ctr. 10950 SW 211 St.	1 day - Tu	N/A	111 NW 1 St, 26th Floor M - F; 9 a.m. - 5 p.m.
b.	Dade County Auditorium 2901 W. Flagler St	1 day - M	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

	County Address	Service Frequency	Special Instructions	Drop off Location
c.	Caleb Auditorium 5400 NW 22 Ave	1 day - M	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
Group 17: Regulatory & Economic Resources Dept.			See Section 3.1.4	
a.	140 W. Flagler St, 9th Floor	5 days M - F	Pickup Hours: 11 a.m. - 2 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
b.	Permitting/Inspection Ctr 11805 SW 26 St, Rm 152 Cashier's Window	5 days M - F	Pickup between 1 and 3:30 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
c.	Accounting Section 111 NW 1 St, 11th Floor	2 days Tu & F	N/A	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave
d.	Environmental Services Division 701 NW 1 Court, 4th Floor	5 days M - F	Delivery between 2 and 4 p.m.	Wells Fargo Bank Miami Cash Vault 10325 N.W. 112 Ave

3.7 COUNTY HOLIDAYS

Unless otherwise noted, service shall be rendered as previously noted, excluding the following County-observed holidays:

- New Year's Day
- Martin Luther King's Birthday
- Memorial Day
- Independence Day
- Labor Day
- Columbus Day
- Veterans Day
- Thanksgiving Day
- Day after Thanksgiving Day
- Christmas Day

Attachment A



MIAMI-DADE COUNTY, FLORIDA
PERFORMANCE AND PAYMENT BOND

Any change, alteration or addition to this form will disqualify this Performance and Payment Bond

STATE OF FLORIDA)
) SS
COUNTY OF DADE)

KNOW ALL MEN BY THESE MEANS THAT

As Principal, and

A corporation organized under the laws of the State of
with its home office in the city of
as Surety, (said Principal and said Surety hereinafter collectively being referred to as
Obligor), are held and finally bound unto Dade County, Florida, acting by and through the BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE
COUNTY, FLORIDA, and their successors in office, hereinafter called the Obligee, in the sum of \$
lawful money of the
United States of America, for the payment whereof to the Obligee, the Principal and Surety respectively bind themselves, their successors, heirs, and assigns,
jointly and severally, finally by these present.

Signed, sealed and dated this day of , 20

WHEREAS the Principal and Obligee have entered into a written contract, hereinafter called the "Contract" for

As evidenced by contract and specifications made a part thereof, entered into between the Principal and the Obligee on the day of
20 a copy of which Contract may be attached hereto and is hereby referred to and made a part thereof.

NOW, THEREFORE, the conditions of the foregoing obligation is such that if the Principal shall indemnify the Obligee for all loss that the
Obligee may sustain by reason of the Principal's failure to comply with any of the terms of the Contract, then this obligation shall be void; otherwise, it shall
remain in full force.

THIS BOND shall also be security for the performance by the Principal and Surety of the following additional covenants and obligations, and the
recitals and references herein contained shall constitute a part of this Bond and obligation:

- 1. Said Principal (Contractor) shall well and truly perform; carry out and abide by all terms, conditions and provisions of said Contract including all
maintenance and warranty provisions and furnish complete the items herein specified in accordance with the terms thereof, and the Obligor herein shall and
does hereby agree to indemnify the Obligee and hold it harmless of, from and against any and all liability, loss, cost, damage or expense and attorney's fees,
including appellate proceedings, which said Dade County, Florida may incur or which may accrue or be imposed upon either thereof by reason of any
negligence, default and/or misconduct on the part of the said contractor, and agents, servants, and/or employees, in, about or on account of the
performance of said contract by the said contractor, and shall repay to and reimburse to the said Dade County, Florida, promptly upon demand, all sums of
money, each and every, reasonably paid out or expended by the said Obligee on account of the failure and/or refusal of said contractor to carry out, do, perform
and/or comply with any of the terms and provisions of said Contract at the time and in the manner therein provided.
2. The Principal will make payments to all persons supplying Principal labor, material and supplies used directly or indirectly by the Principal or any
subcontractors of the Principal in the prosecution of the work provided for in said Contract.
3. Each and every person, natural and artificial, for whose benefit this bond has been executed as disclosed by the text of this bond and of said
Contract, specifications, drawings and all papers, and of said agreement and instruments attached and made a part of said Contract, and each and every person,
natural and artificial, supplying labor, materials and supplies in furtherance of said Contract, shall have the same several rights of suit or action upon this bond
as if he or they were the Obligee or Obligees herein specially mentioned, and the obligations hereof shall be several as to the rights of said persons or said
Obligees hereof.
4. In each and every suit brought against the Obligor upon this bond in which the Plaintiff shall be successful, there shall be assessed therein against
the Obligor herein, in favor of the Plaintiff therein, reasonable counsel fees, which the Obligor hereby expressly agrees to pay as part of the cost and expense of
such suit.

IN WITNESS WHEREOF THE PRINCIPAL AND THE SURETY HAVE EXECUTED THESE

Presents this _____ day of _____, 20____

WHEN THE PRINCIPAL IS AN INDIVIDUAL:

Signed, sealed and delivered in the presence of: _____
Printed Name of Individual

Two Witnesses

Signature of Individual



WHEN THE PRINCIPAL IS SOLE PROPRIETORSHIP OR OPERATES UNDER TRADE NAME:

Signed, sealed and delivered in the presence of: _____
Name of Firm

Signature of Individual

Two Witnesses

Printed Name of Individual



WHEN THE PRINCIPAL IS A PARTNERSHIP:

Signed, sealed and delivered in the presence of: _____
Name of Firm – A Partnership

Printed Name of One Partner

Two Witnesses

Signature of One Partner



WHEN PRINCIPAL IS A CORPORATION:

Secretary

Correct Name of Corporation

(Affix Corporate Seal) _____
By: _____
President or Vice-President



Attest:

Corporate Surety

Countersigned: _____
Business Address

Florida Resident Agent _____
By: _____
Corporate Seal

**SECTION 4
 BID SUBMITTAL FOR ITB _____
 ARMORED CAR SERVICES FOR VARIOUS MIAMI-DADE COUNTY DEPARTMENTS**

Reference	Summarized Requirement:	Initial as Completed
Section 2.3.1	Bidders must possess a Florida Class "B" Security Agency License from the Florida Department of Agriculture and Consumer Services	
	Bidders shall provide the following information to demonstrate prior experience, expertise, sufficient financial capacity and resources, including organization and labor, to ensure satisfactory execution of the services contained in the Solicitation:	
Section 2.3.2	The number of years Bidder has been in existence and the current number of employees.	
Section 2.3.2	<p>Detailed description of five (5) comparable contracts to be used as references (similar in scope of services to those requested herein) which the Bidder has either ongoing or completed within the past five (5) years, including current and past clients within Miami-Dade, Broward, and Palm Beach Counties. The description should identify the following for each contract:</p> <ul style="list-style-type: none"> • Client • Client contact person and phone number • Total dollar value of the contract • Dates covering the term of the contract • Services performed and locations served • Bidder's office location performing the services 	
Section 2.3.2	Bidders must provide their most recent certified business financial statements as of a date not earlier than the end of each Bidder's preceding official tax accounting period, together with a statement in writing, signed by a duly authorized representative, stating that the present financial condition is materially the same as that shown on the balance sheet and income statement submitted, or with an explanation for a material change in the financial condition. A copy of the most recent business income tax return will be accepted if certified financial statements are unavailable. Bidder must provide copies of certified business financial statements, balance sheets, and bank references, for each of the past three (3) years. Copies of business income tax returns will be accepted if certified financial statements are unavailable.	
Section 2.3.2	Provide an organization chart showing all key personnel, including titles and functions to be performed in response to this Solicitation.	
Section 2.3.3	<p>Bidders must be able to demonstrate that it has appropriate equipment and sufficient personnel to ensure that they can satisfactorily provide the services described in this Solicitation.</p> <ul style="list-style-type: none"> • A minimum of ten (10) armored trucks • A minimum of two (2) armed and properly licensed security officers, Class "D" and firearms license Class "G" employees per truck, a minimum of twenty (20) employees overall • Secured, fire resistant vault necessary to maintain County funds overnight 	
Attachment A	Payment and Performance Bond Form	

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**SECTION 4
 BID SUBMITTAL FOR ITB _____
 ARMORED CAR SERVICES FOR VARIOUS MIAMI-DADE COUNTY DEPARTMENTS**

FIRM NAME: _____

**** Weekly cost represents all applicable costs to service each location. Additional costs represent excess liability costs exceeding \$50,000 overall per \$1,000 and a standard pickup cost for department pickups outside normal scheduled days and times. Refer to Section 3.6 for service frequencies, schedules, and special pickup/delivery instructions. ****

	County Address	Service Frequency	Weekly Cost
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Group 1: Clerk of the Courts			
1	County Recorder 22 NW 1 St, 1st Floor	5 days M - F	
2	VAB & Code Enforcement 111 NW 1 St, Rm 17-302	5 days M - F	
3	Mortgage Foreclosure 111 NW 1 St, 12th Floor, Suite 348	5 days M - F	
4	Parking Violations Bureau 22 NW 1 St, 4th Floor	5 days M - F	
5	Accounting Unit 140 W. Flagler St, Rm 1502	5 days M - F	
6	Civil Courthouse 73 W. Flagler St, Rm 137	5 days M - F	
7	Traffic Justice Building 1351 NW 12 St, Rm 124	5 days M - F	
8	Criminal Justice Building 1351 NW 12 St, 9th Floor	5 days M - F	
9	Juvenile 3300 NW 27 Ave, Rm 205	5 days M - F	
10	Central Depository 601 NW 1 Ct, Suite 1601	5 days M - F	
11	Miami Beach 1130 Washington Ave, Rm 200	5 days M - F	
12	N. Dade Justice Center 15555 Biscayne Blvd, Rm 100	5 days M - F	
13	S. Dade Justice Center 10710 SW 211 St, Rm 1200	5 days M - F	
14	Coral Gables 3100 Ponce de Leon Blvd	5 days M - F	
15	Joseph Caleb Center 5400 NW 22 Ave, Rm 205	5 days M - F	
16	Sweetwater 500 SW 109 Ave, Rm 205	5 days M - F	
17	Datran/Sub Office 9100 S. Dadeland Blvd, Rm 180	5 days M - F	

SECTION 4
BID SUBMITTAL FOR ITB _____
ARMORED CAR SERVICES FOR VARIOUS MIAMI-DADE COUNTY DEPARTMENTS

FIRM NAME: _____

**** Weekly cost represents all applicable costs to service each location. Additional costs represent excess liability costs exceeding \$50,000 overall per \$1,000 and a standard pickup cost for department pickups outside normal scheduled days and times. Refer to Section 3.6 for service frequencies, schedules, and special pickup/delivery instructions. ****

	County Address	Service Frequency	Weekly Cost
18	Family 175 NW 1 Ave, 12 Floor	5 days M - F	
19	Marriage License Bureau 140 W. Flagler St, Rm 1503	5 days M - F	
20	Record Center 9350 NW 12 St	1 day per week	
21	Hialeah District Court 11 E. 6 St, Rm 100	5 days M - F	
22	SPCC - Clerk of Board Div. 111 NW 1 St, 17th Floor, Suite 17-202	5 days M - F	
Group 2: Police Department			
23	MDPD Headquarters Fiscal Administration Bureau Petty Cash Unit 9105 NW 25 St, Rm 3049	5 days M - F	
Group 3: Parks, Recreation and Open Spaces Dept.			
24	Matheson Hammock Park 9610 Old Cutler Road	2 days M & Th	
25	Homestead Bayfront North Canal Drive 328 St. SW	2 days Tu & F	
26	Palmetto Golf Club 9300 SW 152 St	2 days Tu & Th	
27	Larry & Penny Thompson Park 12451 SW 184 St	3 days M/W/F	
28	Tropical Park 7900 SW 40 St	1 day - W	
29	Continental Tennis Court 10001 SW 82 Ave	On Request	
30	Metro Zoo 12400 SW 152 St	3 days M/W/F	
31	Redland Fruit & Spice Park 24801 SW 187 Ave	2 days Tu & F	
32	Trail Glades Range Rt. 41 and Krome Ave	2 days W & Sa	
33	Crandon Park Admin. 4000 Crandon Blvd	3 days M/W/F	

SECTION 4
BID SUBMITTAL FOR ITB _____
ARMORED CAR SERVICES FOR VARIOUS MIAMI-DADE COUNTY DEPARTMENTS

FIRM NAME: _____

**** Weekly cost represents all applicable costs to service each location. Additional costs represent excess liability costs exceeding \$50,000 overall per \$1,000 and a standard pickup cost for department pickups outside normal scheduled days and times. Refer to Section 3.6 for service frequencies, schedules, and special pickup/delivery instructions. ****

	County Address	Service Frequency	Weekly Cost
34	Haulover Beach 10800 Collins Ave	3 days M/W/F	
35	Greynolds Park 17350 Dixie Hwy	3 days M/W/F	
36	Amelia Earhart Park 401 E 56 St	1 day - Th	
37	Black Point Park/Marina 24775 SW 87 Ave	2 days M & F	
38	W. Hickman Building 275 NW 2 St, 3rd Floor	3 days M/W/F	
39	Country Club of Miami 6801 Miami Gardens Drive	2 days Tu & F	
40	Deering State at Cutler 16701 SW 72 Ave	1 day - Tu	
41	Pelican Harbor Marina 1275 NE 79 St	3 days M/W/F	
Group 4: Finance Department			
42	Finance Accounting 111 NW 1 St, 26th Floor	5 days M - F	
43	Tax Collector 140 W. Flagler Street, Rm 101	5 days M - F	
Group 5: Water & Sewer Department			
44	Lejeune Road Office 3575 S. Lejeune Rd	5 days M - F	
45	Caleb Center 5400 NW 22 Ave	5 days M - F	
46	S. Dade Government Center 10710 SW 211 St	5 days M - F	
47	Douglas Rd Office 3071 SW 38 Ave	5 days M - F	
48	Lejeune Road Office 3575 S. Lejeune Rd	2 days W & Th	
49	Caleb Center 5400 NW 22 Ave	2 days W & Th	
50	S. Dade Government Center 10710 SW 211 St	2 days W & Th	

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 ARMORED CAR SERVICES FOR VARIOUS MIAMI-DADE COUNTY DEPARTMENTS**

FIRM NAME: _____

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	County Address	Service Frequency	Weekly Cost
Group 6: Corrections & Rehabilitation Department			
51	Turner Guilford Knight (TGK) 7000 NW 41 St	5 days M - F	
52	Turner Guilford Knight (TGK) 7000 NW 41 St	2 days Tu & Th	
53	Pretrial Detention Center - Property Room (PTDC) 1321 NW 13 St	1 day - F	
Group 7: PortMiami			
54	Seaport Accounting 1001 N. American Way, Rm 113	5 days M - F	
55	Vehicle Inspection Station 2305 NW 107 Ave, City of Doral	5 days M - F	
56	Cruise Operations Office 1015 N. American Way, Rm 116	3 days M/Sa/Su	
Group 8: Public Works and Waste Management Dept.			
57	Solid Waste Mgmt 2525 NW 62 St, 5th Floor	5 days M - F	
58	Director's Office 111 NW 1 St, Rm 1640	5 days M - F	
59	Rickenbaker Causeway 2601 Brickell Ave	7 Days	
60	Venetian Causeway 800 Venetian Way	7 Days	
61	PW and SW Mgmt Causeways Div. Maintenance Operations & Customer Service Center 4299 Rickenbacker Cswy, Key Biscayne	3 days M/W/F	
Group 9: Aviation Department			
62	Aviation 4200 NW 36 St, Bldg 5A, 3rd Fl	5 days M - F	
Group 10: Fire Rescue Department			
63	Fire Rescue Dept. 9300 NW 41 St	5 days M - F	

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	County Address	Service Frequency	Weekly Cost
Group 11: Library Department			
64	Main Library 101 W. Flagler St	1 day - W	
65	Miami Beach 227 22 St	1 day - Tu	
66	South Dade Regional 10760 SW 211 St	1 day - Tu	
67	West Kendall 10201 Hammocks Blvd	1 day - Tu	
68	Coral Gables 3443 Segovia St	1 day - Tu	
69	North Dade Regional 2455 NW 183 St	1 day - Tu	
70	Miami Lakes 6699 Windmill Gate Rd.	1 day - Tu	
71	South Miami 6000 Sunset Drive	1 day - Tu	
72	Kendall 9101 SW 97 Ave	1 day - Tu	
73	Coral Reef 9211 Coral Reef Dr	1 day - Tu	
74	Homestead 700 N Homestead Blvd	1 day - Th	
75	Doral 10785 NW 58 St	1 day - Tu	
76	Key Biscayne 299 Crandon Blvd	1 day - Tu	
77	Lakes of the Meadow 4284 SW 152 Ave	1 day - Tu	
78	Sunny Isles 18070 Collins Ave	1 day - Tu	
79	Allapattah 1799 NW 35 St	1 day - Tu	
80	California Club 850 Ives Dairy Rd	1 day - Tu	
81	Coconut Grove 2875 McFarlane Rd	1 day - Tu	

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	County Address	Service Frequency	Weekly Cost
82	Concord 3882 SW 112 Ave	1 day – Tu	
83	Country Walk 15433 SW 137 Ave	1 day – Tu	
84	Culmer 350 NW 13 St	1 day – Tu	
85	Edison 531 NW 62 St	1 day – Tu	
86	Model City 2211 NW 54 St	1 day – Tu	
87	Hialeah Gardens 11300 NW 87 Ct	1 day – Tu	
88	Lemon City 430 NE 61 St	1 day – Tu	
89	Little River 160 NE 79 St	1 day – Tu	
90	Naranja 27056-60 S. Dixie Hwy	1 day – Th	
91	North Central 9590 NW 27 Ave	1 day – Tu	
92	Palm Spring North 17601 NW 78 Ave	1 day – Tu	
93	North Shore 7501 Collins Ave	1 day – Tu	
94	South Shore 131 Alton Rd	1 day – Tu	
95	Tamiami (opens at 2 p.m.) 13250-52 SW 8 St	1 day – Tu	
96	West Flagler 5050 W. Flagler St	1 day – Tu	
97	Civic Center 1501 NW 12 Ave	1 day – Tu	
98	Hispanic 2190 W. Flagler St	1 day – Tu	
99	Golden Glades 100 NE 166 St	1 day – Tu	

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	County Address	Service Frequency	Weekly Cost
100	International Mall 10315 NW 12 St	1 day – Tu	
101	Kendale Lakes 15205 SW 88 St	1 day – W	
102	Miami Springs 401 Westward Drive	1 day – Tu	
103	Opa-Locka 780 Fisherman St	1 day – Tu	
104	Pinecrest 5835 SW 111 St	1 day – Tu	
105	Sunset 10855 SW 72 St	1 day – Tu	
106	Virrick Park 3255 Plaza St	1 day – W	
107	West Dade Regional 9445 Coral Way	1 day – Tu	
108	Arcola Lakes 8240 NW 7 Ave	1 day – Tu	
109	Shenandoah 2111 SW 19 St	1 day – Tu	
110	Palmetto Bay 17641 Old Cutler Rd	1 day – Tu	
111	Fairlawn 6376 SW 8 St	1 day – Tu	
112	Northeast (Aventura) 19200 W. Country Club Dr.	1 day - Tu	
Group 12: Vizcaya Museum & Gardens			
113	Vizcaya Museum & Garden 3251 South Miami Ave	3 days M/W/F	
Group 13: Law Library Department			
114	Miami-Dade Law Library 73 W. Flagler St, Rm 321	1 day - F	
Group 14: Animal Services Department			
115	Main Shelter 7401 NW 74 St	5 days M - F	

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	County Address	Service Frequency	Weekly Cost
116	Main Shelter 7401 NW 74 St	1 day - F	
117	Animal Services Enforcement Annex Office Trailer (west end parking lot) 7401 NW 74 St	5 days M - F	
Group 15: Internal Services Department			
118	Parking 50 NW 2 Ave	5 days M - F	
Group 16: Cultural Affairs Department			
119	South Miami Dade Cultural Arts Ctr. 10950 SW 211 St.	1 day - Tu	
120	Dade County Auditorium 2901 W. Flagler St	1 day - M	
121	Caleb Auditorium 5400 NW 22 Ave	1 day - M	
Group 17: Regulatory & Economic Resources Dept.			
122	140 W. Flagler St, 9th Floor	5 days M - F	
123	Permitting/Inspection Ctr 11805 SW 26 St, Rm 152 Cashier's Window	5 days M - F	
124	Accounting Section 111 NW 1 St, 11th Floor	2 days Tu & F	
125	Environmental Services Division 701 NW 1 Court, 4th Floor	5 days M - F	

Additional Costs

1. Excess Liability Cost (Cost per \$1,000 over \$50,000): \$ _____
2. Department Pickups Outside Normal Scheduled Days and Times: \$ _____ / per pickup