



Small Business Development Division
Project Worksheet

Project/Contract Title: METER READING SOLUTION
Project/Contract No: RQWS1300004
Department: WATER & SEWER DEPARTMENT
Estimated Cost of Project/Bid: \$530,000.00

Funding Source: PROPRIETARY

Received Date: 02/08/2013

Description of Project/Bid: To establish a contract for an Electronic Meter Reading Solution (MRS) to replace the existing legacy system. The selected proposer shall be responsible for providing meter reading devices, associated software license, training, testing and implementation services as well as ongoing support and maintenance for the proposed MRS. **Resubmittal Date(s):**

Contract Measures Recommendation		
<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Selection Factor	SBE	

Reasons for Recommendation

SELECTION FACTOR

This project meets all the criteria set forth in the I.O. # 3-41.

The sixteen (16) SBE firms certified in the required Commodity Codes were polled via a "Verification of Availability"; one (1) responded in the affirmative.

Commodity Code: 205-Computers And Information Processing Systems; 92045-Software Maintenance/Support

Small Business Contract Measure Recommendation				
<u>Subtrade</u>	<u>Cat.</u>	<u>Estimated Value</u>	<u>% of Items to Base Bid</u>	<u>Availability</u>
				Total

Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor <input checked="" type="checkbox"/>	
CWP _____	 SBD Director	 Date	