

SHORELINE REVIEW CHECKLIST AND QUESTIONNAIRE

In conjunction with reviewing the Shoreline Development Review Ordinance (85-14) and the Shoreline Development Review Manual (Resolution 257-85), this checklist and questionnaire shall be completed.

The following information shall be required to complete the shoreline development review:

1. A completed shoreline application form which shall include a brief description of all major elements of the project that require:

	<u>Provided</u>	<u>Not Provided</u>	N/A	<u>Explanation</u>
a) coastal construction, building, zoning, site plan permits or approvals (approving agency)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) type of approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) date of request (or anticipated dates for all required local, regional, state and federal approvals)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) photos of site	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2. Documentation of zoning and ownership of the parcel, including all uplands and submerged lands

3. A survey showing:

	<u>Provided</u>	<u>Not Provide</u>	N/A	<u>Explanation</u>
a) location and height of all existing buildings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) location and height of all existing trees (variety, size)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) natural and archeological features	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. A site plan including the following information:

	<u>Provided</u>	<u>Not Provided</u>	<u>N/A</u>	<u>Explanation</u>
a) location of lot lines	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) shoreline and municipal setbacks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) location, shape, size, height of existing and proposed structures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) decorative walls and entrance features	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) location of on-site and off-street parking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) loading facilities service areas and waste collection areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f) location of all streets, alleys, driveways, pedestrian ways and sidewalks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Floor plans and elevations of:

	<u>Provided</u>	<u>Not Provided</u>	<u>N/A</u>	<u>Explanation</u>
a) all buildings and structures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) accessory structures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) cross sections through the entire property (bulkhead to right-of-way)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) adjacent buildings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. A landscape plan including:

	<u>Provided</u>	<u>Not Provided</u>	<u>N/A</u>	<u>Explanation</u>
a) the location, variety, size and condition of all existing trees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) the location, variety, size and quality of all proposed trees and ground cover	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) all proposed fences	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) decorative walls, berms	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) landscaped areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f) buffers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g) location of all public spaces	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h) visual corridors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i) landscaping materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
j) outdoor furniture	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
k) recreational facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
l) lighting and trash receptacles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: Wherever applicable, site and landscaping plans should indicate how all historical or archeological features will be incorporated into the site plan.

7. Figures indicating the following:

	<u>Provided</u>	<u>Allowable</u>	N/A	<u>Explanation</u>
a) gross and net acreage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) amount of landscaped open space in square feet required and provided	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) required and provided setbacks (shoreline and zoning)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) maximum density allowed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) provided density	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f) building height from MSL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g) amount of building coverage at ground level in square feet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h) total trees and shade canopy required and provided	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i) parking required and provided	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
j) total amount of paved area in square feet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
k) such other design data as may be needed to evaluate the project	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: All plans must be signed and sealed by a registered architect and/or landscape architect

Please answer the following questions as they relate to:

Shoreline Setbacks

Is the required shoreline setback met?

If no, please explain:

Are there **any** buildings, accessory uses, above grade structures, ancillary structures or other uses in the shoreline setback area?

If yes, please list:

Side Setbacks

Are the required shoreline (25.0' minimum) and applicable municipal side setbacks met?

If no, please explain:

Visual Corridor

Is there an unimpeded (horizontally and vertically) visual corridor from the public roadway to the water's edge that equals 20% of the width of the property (20.0' minimum, 100.0' maximum required)?

If no, please explain:

Other

Are there any additional public or private amenities such as a shoreline walkway, a park, a dock (see DERM design manual), a fishing pier, a boardwalk, or a viewing **platform** being provided?

If yes, please describe:

To the best of your knowledge and for those items that are applicable, does this project adhere to the Design Guidelines for the Shoreline Setback Area (Section A), the Design Guidelines and Minimum Standards for the Shoreline Walkway (Section B), and the Design Considerations for Fishing Piers (Section C) as discussed in the Shoreline Development Review Manual (Resolution 257-85)?

If no, please explain:

Note: Shoreline and side setbacks and visual corridors must be provided except where it would be impossible or highly impractical to meet said requirements as a result of the size or configuration of the subject site.