**Department of Permitting, Environment & Regulatory Affairs**
**Board Administration Section**
11805 SW 26th Street (Coral Way) • Room 230
Miami, Florida 33175-2474
Telephone 786-315-2573 Fax 786-315-2570
www.miamidade.gov/pera

# MEMO

**TO:** **All Building Officials in Miami Dade County**

**FROM:** **Secretary of the Board**
**Board of Rules and Appeals**

**DATE:** **February 22, 2012**

**SUBJECT:** **Disciplinary Action**
**Seth M. Sklarey, Qualifying Agent**
**Algonquin Trading Co Inc.**
**P.O. Box 332172**
**Coconut Grove, Fl 33233**

**State License #CCC042784**
**(Roofing Contractor)**

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As a result of a formal hearing before the Board of Rules and Appeals on **February 16th, 2012**, the above Contractor's permit privileges have been **ADMINISTRATIVELY SUSPENDED** in Miami-Dade County. This memorandum is to request that your Department **REFRAIN FROM ISSUING ANY NEW PERMITS UNDER THIS LICENSE.** This suspension does not apply to actions taken to close out existing permits.

If you have any questions concerning this matter, please do not hesitate to contact Jose Lezcano, Contractor Enforcement Supervisor at 786-315-2562 or via email at JL045@miamidade.gov.