



Department of Regulatory and Economic Resources
Business Affairs Division
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**Department of Regulatory and Economic Resources
For-Hire Taxicab Advisory Group**

Section 31-84 of the Code of Miami-Dade County enables the Department of Regulatory and Economic Resources (RER), formerly known as CSD, to establish a Taxicab Advisory Group (TAG) to the Department comprised of representatives from: consumers, the industry, transportation related interests, municipalities and public interest organizations.

The Rules and Regulations of the TAG are as follows:

1. Functions. The functions of the TAG are to:

- Enhance communications between the diverse elements of the taxicab industry and provide a forum for the interchange of ideas.
- Work with RER to develop, implement and evaluate new innovative taxicab services, service expansion and improvements.
- Review changes, amendments or modifications to administrative orders establishing fees.
- Review the standardized reporting technique for operators.
- Perform the duties of the Taxicab Driver Incentive Program Committee.

2. Membership. There shall be a total of thirteen (13) members. Seats 1 through 9 being reserved for industry or consumer representatives, and seats 10 through 13 for governmental or tourism board representatives as follows:

- (1) Consumer;
- (2) Consumer;
- (3) Taxicab Passenger Service Company Principal;
- (4) For-Hire Taxicab Medallion Holder Who Is Not An Owner-Driver;
- (5) For-Hire Taxicab Medallion Holder Who Is Not An Owner-Driver;
- (6) Full-Time Taxicab Chauffeur With No Interest In A Medallion;
- (7) Full-Time Taxicab Chauffeur With No Interest In A Medallion;
- (8) Full-Time Taxicab Chauffeur With No Interest In A Medallion;
- (9) Full-Time Taxicab Chauffeur Owner-Driver;
- (10) Port Of Miami Representative;
- (11) Miami International Airport Representative;
- (12) Office of Americans with Disabilities Act Coordination Representative; and
- (13) Greater Miami Convention and Visitors Bureau Representative

A Membership Selection Committee comprised of the Taxicab Advisory Group Chairperson, the For-Hire Division Chief and an appointee of the Chairperson of the Board of County Commissioners shall be responsible for appointing Taxicab Advisory Group members.

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With the exception of the representatives of the taxicab industry, members or their immediate family members shall not have a financial, beneficial or equitable interest in the private passenger transportation industry and any such interest shall be grounds for automatic removal from the TAG.

3. **Term.** In order to increase participation from the public as well as the interested parties, members of the TAG serving on seats 1 through 9 regardless of the specific seat being held shall serve a maximum of two terms of service and no less than a 2-year gap before being able to be reappointed. Each member may serve until his/her successor is appointed.

Commencing with the Taxicab Advisory Group members appointed after January 1, 2015, the terms of the Taxicab Advisory Group members representing seats 1-9 shall be staggered as described below.

Taxicab Advisory Group members appointed after October 1, 2014, to odd-numbered seats (1, 3, 5, 7 and 9) shall have initial terms of two years and the even-numbered seats (2, 4, 6, and 8) shall have initial terms of one year, and all subsequent terms shall be for two years.

There shall be no term limits for governmental or tourism board representatives in seats 10 through 13.

4. **Automatic Removal.** Members who fail to attend two consecutive meetings shall be removed from the TAG. If a member is absent for 50% of a meeting, it shall be considered to be an absence. If a member cannot attend a meeting, a written statement shall be submitted in advance to the Department of Regulatory and Economic Resources (RER). The RER Director or Director's designee may remove a member for cause.
5. **Quorum.** A quorum shall be constituted when seven (7) members are in attendance. The time period for reaching the quorum shall be 30 minutes from the announced commencement time for the meeting, unless waived by the Chairperson.
6. **Frequency of Meetings.** The TAG shall meet on a quarterly basis for regularly scheduled meetings in January, April, July and October. The TAG may meet for special meetings in response to a request of the Chairperson and the RER Director or Director's designee.
7. **Filling Vacancies.** The Membership Selection Committee shall make appointments to fill any vacancy on the TAG; provided, however, that the composition of the TAG shall mirror the community as to gender and ethnicity. Appointments to fill any vacancy shall be for the remainder of an unexpired term and for term-limited seats, shall count as completion of a term for purposes of term limits only if the newly-appointed member is appointed with at least half of the original term remaining.
8. **Officers.** The TAG shall select a Chairperson and a Vice Chairperson. The Chairperson of the TAG shall be selected from the non-industry members of TAG. The term of the Chairperson shall be for the duration of his/her TAG term. The

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Chairperson shall preside over each meeting of the TAG and is responsible for coordinating with the RER Director or Director's designee to establish an agenda for each TAG meeting. The Vice Chairperson shall serve in the absence of the Chairperson.

9. **Committees.** The RER Director or Director's designee or the Chairperson, after consultation with, and the concurrence of, the RER Director or Director's designee, may, when appropriate, appoint Committees to address issues identified by the TAG as part of its functions. In the performance of its responsibilities to serve as the Taxicab Driver Incentive Program Committee, the Chairperson of the TAG may create a Committee of members of the TAG. No greater than one Committee shall be constituted at any time; provided, however, that a Committee constituted as the Taxicab Driver Incentive Program Committee shall not be counted for purposes of this requirement. All Committee meetings are subject to the Sunshine Law.

10. **General Provisions:**

- All motions made by the TAG shall be considered as recommendations to the Department.
- All recommendations by the TAG shall be by majority vote.
- All meetings are subject to the Sunshine Law and are open to the public.
- Requests for information shall only be made through the Chairperson. The RER Director or Director's designee will advise the Chairperson if the request may be accommodated.
- The Department shall keep minutes of the meetings, publish the meeting schedule on the County Calendar and maintain a current listing of all members and contact information.
- Meetings shall be conducted according to Robert's Rules of Order.

The TAG will function solely in an advisory capacity to the Department. Neither the TAG, nor individual members of the TAG, may direct the activities of the Department, including the For-Hire Division.

These guidelines for the operation of the TAG shall govern at all times unless otherwise amended by the RER Director or Director's designee.

Reviewed by County Attorney:

Alexander S. Skokog
Assistant County Attorney

TAG Guidelines Promulgation by:

[Signature]
RER Director or Director's designee

Date Promulgated: June 5, 2003

Revised: February 6, 2007

Revised: October 4, 2007

Revised: July 13, 2009

Revised: February 5, 2013

Revised: November 13, 2014 in accordance with the requirements of R-632-14