

ACTION ITEMS

**Federal Transit Administration (FTA)
Miami-Dade Transit Authority (MDT)
FTA Quarterly Progress Review Meeting
November 21, 2008 - Atlanta, GA**

	ACTION	Lead	Date Due	Date Complete
A. EXISTING ACTION ITEMS				
01/22/07 3	<p>PMOC to complete their organization and technical capability and capacity review of MDT in conjunction with the submittal of the PMP in March 2007.</p> <p>UPDATE: MDT submitted the PMP for review on April 2, 2007, however a revised organization chart should be submitted by week ending April 13, 2007.</p> <p>UPDATE 07/31/07: PMOC reviewed April 2007 submittal of revised PMP; revisions necessary. Workshop held on 05/16/07 to discuss comments. MDT preparation of Rev 4 is in progress, anticipated to be submitted to FTA/PMOC in August 2007.</p> <p>UPDATE 10/24/07: MDT submitted PMP Rev 4 to FTA/PMOC on 09/25/07. Review of PMP, including technical capacity, is in progress by PMOC.</p> <p>UPDATE 01/31/08: PMOC issued comments in Spot Report December 5, 2007. MDT working on update (rev 5); expect revised submittal in early March 2008.</p> <p>UPDATE 05/07/08: MDT expects to complete an internal review of a draft of the revised PMP by mid-May. The revised report, addressing PMOC comments and including an STC summary worksheet, is expected to be submitted to FTA/PMOC by the end of May 2008.</p> <p>UPDATE 08/14/08: MDT has completed the internal review of the draft revised PMP. Revisions to the organizational table are pending. PMP will be submitted in August 2008. MDT stated that PMP Rev 6 will be submitted next Monday (08/18/08)</p> <p>UPDATE 11/21/08: Revision 5 of the PMP was resubmitted to the FTA/PMOC on September, 2008. In its Spot Report dated October 10, 2008, the PMOC has conditionally accepted the revised PMP for entry into Final Design.</p>	MDT FTA/ PMOC MDT MDT MDT MDT	Aug 2007 02/08 05/30/08 08/18/08	09/25/07 12/05/07 OPEN OPEN OPEN
04/05/07	MDT requested a meeting with the PMOC to discuss comments provided to the draft SSMP on	MDT		OPEN

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UPDATE 07/31/07: ROD was issued by FTA on 04/26/07. MDT has prepared an environmental matrix of proposed changes to the alignment relative to the FEIS. Matrix will be provided to FTA and PMOC on 08/02/07 prior to a teleconference scheduled for 08/06/07 to discuss/review post-ROD changes.	MDT/ FTA	08/02/07 08/06/07	OPEN
UPDATE 10/24/07: Matrix presented to FTA on 08/06/07. Post-ROD changes were discussed in teleconference call on 08/06/07. Based on a follow-up response on 08/07/07 by FTA (Barr) that a supplemental EIS would be required if post-ROD change 6 (Biscayne Canal Realignment) was pursued, MDT decided not to pursue change 6. MDT now plans to pursue only 8 of the 9 post-ROD changes identified. Also looking at relocation of 119 th St Station to Miami-Dade College property to minimize impact on Armory and possibly eliminate need to relocate Armory. FTA requested an EA MDT discussed EA scope and budget with PMC on 10/16/07. NTP anticipated by 11/07/07.	MDT	11/07/07	OPEN
UPDATE 01/31/08: MDT indicated that revised scope and schedule are under consideration. Final determination is to be made by March 2008. MDT decided to not pursue any changes that would trigger a new EIS. All changes being pursued will be addressed in the Supplemental EA. NTP issued to PMC for preparation of Supplemental EA. Scoping meeting delayed to late February/early March 2008 pending scope revisions.	MDT	TBD	OPEN
UPDATE 05/07/08: Scoping meeting was held 04/17/08; MDT reviewing schedule for SEA; expect to submit "draft" SEA by 05/15/08 for FTA/PMOC review; "final" for review by 07/01/08; EA available for hearings 07/30/08; draft FONSI by 09/12/08; final FONSI by 10/28/08; FONSI signed by 10/29/08. (MDT noted that they are on schedule with preparation of SEA for concurrent review starting on 05/15/08.) MDT noted that FTA requested 60 days to complete the FONSI (from end of September to end of November 2008). In context of the FFGA Roadmap, MDT requested and FTA consented to 30 days to complete the FONSI (to end of October 2008). MDT has	MDT	05/15/08	OPEN

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<p>provided a revised schedule to FTA/PMOC.</p> <p>UPDATE 08/14/08: Draft SEA was submitted to FTA and PMOC in May 14 2008 as scheduled. FTA and MDT provided comments on June 24 and June 19 respectively. Revised SEA was submitted for final review on July 11, 2008. Revised SEA reviewed by FTA. FTA notes there have been 3 iterations of review/ comments. FTA email on 08/06/08 will allow public advertising in week of 08/11/08. MDT notes that 30-day public review period will start on Tuesday 08/19/08.</p> <p>UPDATE 11/21/08: The public hearing was held on September 3rd and the public comments period completed on September 22nd. The draft FONSI/SEA was resubmitted to FTA for review and comments on September 29. Pursuant to FTA the FONSI is expected in November – 2008.</p>	MDT	07/11/08	OPEN (until FONSI issued)
	MDT		

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07/31/07 4	<p><u>Orange Line Phase 3 - East-West Corridor</u>: MDT to submit a Baseline Alternative development report to FTA. MDT to schedule meeting for mid-September, as requested by FTA (Sean Libberton), to discuss “Baseline” for E-W Corridor project.</p> <p>UPDATE 10/24/07: Libberton/Grier couldn’t make Sept 2007 trip; will re-schedule if necessary. MDT/FTA discussed Baseline Report via teleconference in Sept 2007. Baseline Report submitted to FTA on 10/19/07. FTA (Grier) to return comments to MDT by 11/02/07.</p> <p>UPDATE 01/31/08: MDT notes that Baseline report was submitted to FTA in 10/07. FTA(Grier) returned comments to MDT on 11/21/07. MDT responded to FTA comments on 11/27/07. Final “Baseline Alternative Development” Report was submitted to FTA on 12/20/07. MDT received additional FTA(Grier) comments on 12/27/07. MDT in process of responding to latest FTA comments. MDT anticipates final response will be submitted in February 2008.</p> <p>UPDATE 05/07/08: MDT responses to FTA supplementary comments were submitted to FTA on 04/18/08. Upon receiving FTA concurrence on responses, MDT will resubmit Final “Baseline Alternative Development” Report. FTA (B.Day) to respond this week.</p> <p>UPDATE 08/14/08: FTA sent comments back to MDT on 05/08/08 requesting additional information on the Baseline Report and to convene a technical meeting to further discuss the Project. MDT responded to FTA’s comments and forwarded the response to FTA on 05/28/08. FTA provided additional Baseline comments to MDT on 07/01/08. MDT to forward response to FTA the week of August 4, 2008. MDT recommends/requests a technical meeting and field trip with FTA to coincide with the Quarterly meeting. MDT is to schedule a meeting with FTA for late September/early October (date to be coordinated with FTA).</p>	MDT FTA MDT FTA/ MDT MDT	08/17/07 11/02/07 Feb/08 05/12/08 08/04/08	 OPEN OPEN OPEN OPEN

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	<p>10/28/08; FONSI signed by 10/29/08. MDT will issue a revised FFGA Roadmap to FTA/PMOC by 05/15/08.</p> <p>UPDATE 08/14/08: MDT developed an updated schedule and forwarded it to the FTA and PMOC on 06/06/08. MDT issued a revised FFGA Roadmap to the FTA and PMOC on 07/14/08. MDT issued a revised FFGA Roadmap (Rev 14Aug08) to the FTA and PMOC at the Quarterly meeting on 08/14/08.</p> <p>UPDATE 11/21/08: FTA has indicated to MDT that the FFGA Roadmap milestones will not be achieved due to the county's inability to produce a financial plan that is acceptable to FTA. MDT will update the FFGA Roadmap and coordinate with FTA on a revised official schedule following completion of the Transit Summit planned for November 15. Following the Summit, the county should have a better sense on the priorities and timeline for implementing the Orange Line Phase 2 and 3.</p>	MDT	08/14/08	08/14/08
05/07/08 1	<p><u>Busway Budget Reporting</u>: Budget reports do not clearly identify Total and Segmental budgets, funding sources and amounts spent for each. MDT is to prepare a budget update that clarifies and reconciles the above.</p> <p>UPDATE 08/14/08: MDT noted the Funding Sources Table in this Quarterly Executive Summary has been updated to incorporate the requested information. FTA noted at the meeting that MDT must provide final reconciliation and final grant amounts for closeout. This item is to remain Open until final closure documents are provided.</p> <p>UPDATE 11/21/08: A draft copy of the Final Change Order was sent to the FTA on Sept. 24, 2008. The final change order was sent out for signature on 11/07/08.</p>	MDT	06/06/08	
		MDT	TBD	OPEN
		MDT		
05/07/08 3	<p><u>Utilization of Mt. Sinai Intermodal Facility Grant as Pass-Thru to City of Miami Beach</u>: This is an old grant for an MDT project that will not be done. MDT queried whether \$2.7M in federal funds could be used as a pass-thru from MDT to City of Miami Beach for a different project by the City.</p>	FTA	06/30/08	

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<p>FTA noted that if MDT holds the grant with pass-thru to Miami Beach, it may qualify as a change to a project still in the study phase. FTA (C.White) will follow-up on details of grant and possible use as pass-thru for a different project by the City.</p> <p>UPDATE 08/14/08: FTA update at Quarterly meeting. The Mt. Sinai Grant (FL0137) was an earmark in 1993. FTA (C.White) is working with City of Miami Beach (C.DeLuc) to delineate constraints.</p> <p>UPDATE 11/21/08: FTA will provide an update at the quarterly meeting.</p>	<p>FTA</p> <p>FTA</p>	<p>by next QRM</p>	<p>OPEN</p>

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B. NEW ACTION ITEMS				
08/14/08 1	<p><u>De-Brief Call After Sept 2, 2008 BCC Meeting:</u> FTA requested that MDT provide a de-briefing call after the BCC meeting scheduled for 09/02/08, to outline the actions taken.</p> <p>UPDATE 11/21/08: Debriefing of FTA was held as part of the scheduled bi-weekly teleconference on September 8, 2008.</p>	MDT MDT	by 09/05/08	OPEN
08/14/08 2	<p><u>East-West Corridor - Alignment Alternatives for ETDM:</u> MDT requested a meeting with FTA (J.Garland) to discuss the range of project alignment alternatives to be loaded into the Efficient Transportation Decision Making (ETDM) system. The FDOT Summary ETDM Report will serve as the advance notification package for the project. MDT will seek FTA commitment to act as the lead agency in the review process. FTA (J.Garland) suggests meeting be deferred until late Sept - early Oct (after BCC decisions and Financial Plan resolved).</p> <p>UPDATE 11/21/08: The BCC has requested to hold a Transit Summit with Miami-Dade County residents. The request to meet regarding the ETDM system will be deferred pending results of the Transit Summit.</p>	MDT MDT	Sept-Oct 2008	OPEN
08/14/08 3	<p><u>Metromover - MDT Early Retirement Plan for Existing Phase 2 Mover Vehicles:</u> MDT to provide a plan for early retirement or transfer of existing Phase 2 Mover vehicles that will not be kept as contingency fleet. Plan must consider FTA concerns relative to useful life of existing vehicles.</p> <p>UPDATE 11/21/08: MDT's calculations show that the remaining federal interest in the 17 Phase II Mover vehicles is approximately \$2.9, if the vehicles are retired in the June 2010 timeframe. MDT is also considering running 11 cars to the end of their life cycle and</p>	MDT MDT	TBD	OPEN

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	transferring the remaining 6 cars to Miami International Airport Authority for their use to shuttle Concourse E. A report of calculation details and justification of MDT's actions will be submitted to the PMOC in November 2008.			
08/14/08 4	<p><u>Homestead Grant:</u> FTA (J.Garland) says MDT needs to submit Homestead Grant application in TEAM by 08/18/08, before BCC meeting scheduled for 09/02/08, to allow DOL Certification process to proceed in parallel while seeking BCC approval. MDT to get a MOU with Homestead. MDT to work with County Attorney to expedite the MOU and application for Homestead. FTA (Y.Taylor) made it clear that Homestead needs to step up and be the "Direct Recipient" going after this Grant.</p> <p>UPDATE 11/21/08: MDT application for FY 06 funds of \$495,000 as a "pass-through" for City of Homestead purchase of two trolleys was submitted to FTA on time and the grant was awarded by FTA on 9/15/08. An interlocal agreement between City of Homestead and MDT for the "pass-through" arrangements was executed by Homestead and the County Manager's Office. Required DOL certification was approved on 9/11/08. BCC resolution approved 10/07/08. No further action required.</p>	MDT/ Homestead MDT	08/18/08	OPEN